

Public Document Pack



Date: 8 June 2015
Our ref: Cabinet/Agenda
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CABINET

18 JUNE 2015

A meeting of the Cabinet will be held at **7.00 pm on Thursday, 18 June 2015** in the Council Chamber, Council Offices, Cecil Street, Margate, Kent.

Membership:

Councillor Wells (Chairman); Councillors: Fairbrass, Brimm, Smith, Stummer-Schmertzling and Townend

A G E N D A

Item
No

Subject

1. **APOLOGIES FOR ABSENCE**

2. **DECLARATIONS OF INTEREST**

To receive any declarations of interest. Members are advised to consider the advice contained within the Declaration of Interest form attached at the back of this agenda. If a Member declares an interest, they should complete that form and hand it to the officer clerking the meeting and then take the prescribed course of action.

3. **MINUTES OF PREVIOUS MEETING** (Pages 1 - 4)

To approve the summary of recommendations and decisions of the Cabinet meeting held on 02 April 2015, copy attached.

4. **CORPORATE PERFORMANCE REPORT FOR APRIL 2014 - MARCH 2015** (Pages 5 - 36)

5. **PROPOSED NEIGHBOURHOOD PLAN AREA FOR RAMSGATE** (Pages 37 - 58)

6. **PROPOSED NEIGHBOURHOOD PLAN AREA FOR BROADSTAIRS AND ST PETERS** (Pages 59 - 110)

7. **REPRESENTATION ON EXECUTIVE APPOINTED OUTSIDE BODIES FOR 2015/16** (Pages 111 - 114)

Declaration of Interest form - back of agenda

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CABINET

Minutes of the meeting held on 2 April 2015 at 7.00 pm in Council Chamber, Council Offices, Cecil Street, Margate, Kent.

Present: Councillor Mrs. Johnston (Chairman); Councillors Nicholson, Everitt, D Green, E Green and Harrison

In Attendance: Councillors Bayford, Bruce, D Saunders, M Saunders, M Tomlinson, S Tomlinson and Wells

256. APOLOGIES FOR ABSENCE

There were no apologies received at the meeting.

257. DECLARATIONS OF INTEREST

There were no declarations of interest.

258. MINUTES OF PREVIOUS SCHEDULED MEETING

Councillor Nicholson proposed, Councillor Harrison seconded and Members agreed the minutes of the previous meeting held on 20 January 2015.

259. MINUTES OF EXTRAORDINARY CABINET

Councillor Nicholson proposed, Councillor Harrison seconded and Members agreed the minutes of the extraordinary meeting held on 19 February 2015.

260. CREDIT METHODOLOGY CHANGES

Capita Asset Services (Capita) the Council's external Treasury advisors had recently alerted the authority that there was a possible future impact on the financial institutions' credit ratings from the main ratings agencies due to the implied removal of sovereign support.

Currently the Council's Treasury Management Strategy, Minimum Revenue Provision Policy Statement and Annual Investment Strategy (TMSS) used a Lowest Common Denominator assessment in its minimum credit ratings criteria. Capita suggested that this assessment be removed from the TMSS so that the Council continued to have a practical workable counterparty list despite the implied removal of sovereign support.

Councillor Everitt proposed, Councillor Nicholson seconded and Cabinet agreed to recommend to Council Option 3.1 which is as detailed below that:

1. Following approval by the Governance & Audit Committee on 17 March 2015, that Cabinet recommends that (i) the LCD assessment no longer be included in the Council's Treasury Management Strategy Statement (TMSS), and accordingly that (ii) the Council's TMSS for 2015/16 be amended as per the relevant extracts (sections 4.2 and 5.2) shown in Annex 1 to the Cabinet report.

261. EAST KENT HOMELESSNESS PREVENTION STRATEGY 2014-19

The Council had a statutory duty to publish a Homeless Strategy. The previous strategy covered the period 2008/9 – 2013/14. The East Kent Prevention Strategy was a joint response to Homelessness across Thanet, Canterbury, Dover and Shepway Districts.

As part of the overarching strategy, a Thanet District profile had been developed with an accompanying action plan. The draft strategy, district profile and action plan had gone out for public consultation and the results of this consultation had been taken into account in the producing the final draft.

Councillor D. Saunders spoke under Council Procedure 24.1.

Councillor Nicholson proposed, Councillor D. Green seconded and Members recommended to Full Council the approval of the East Kent Homelessness Prevention Strategy.

262. TRANSFER OF THE FORT ROAD HOTEL FROM THE GENERAL FUND TO THE HOUSING REVENUE ACCOUNT

The Fort Road Hotel in Margate had been empty and derelict for a number of years. The Council undertook a compulsory purchase order in May 2010 and the general vesting declaration was made in October 2010. Since then, the property had been held in the general fund.

The Council had considered a number of options for the property and had requested development proposals from the market through an expression of interest process on a number of occasions, the latest being in 2014. The expressions of interest had not identified any feasible or suitable schemes for the building.

The following Members spoke under Council Procedure Rule 24.1:

Councillor Wells;
Councillor D. Saunders;
Councillor Bruce;
Councillor Bayford.

Councillor Nicholson proposed, Councillor Harrison seconded and Cabinet agreed the following:

1. To transfer the Fort Road Hotel from the general fund to the housing revenue account;
2. To allocate the property for housing purposes;
3. The use of HRA balances and 141 receipts where appropriate to undertake the development works up to £950K;
4. The use of repairs reserve to fund the General Fund costs already incurred prior to transfer.

263. THANET COMMUNITY SAFETY PLAN FOR 2015-2016

The meeting was advised of the process that had been undertaken to develop the Community Safety Plan for 2015/16. Members were requested to consider the priorities and emerging issues for 2015-16. The Community Safety Plan priorities and draft action plan had been considered by the Community Safety Partnership Working Party on 3 March 2015 and received support from cross party support and was also debated at the Overview and Scrutiny on 26 March 2015 and recommended to Cabinet for onward submission to Council.

In 2014/15, significant changes had been proposed to the Police and community safety landscape with the new 'Anti-Social Behaviour, Crime and Policing Bill' being passed into

law. This brought in wholesale changes to the Probation Service and the commissioning of victim support services to be undertaken by Police and Crime Commissioners. The Community Safety Plan makes due reference to these changes in the industry. Members thanked officers and Councillors for their contributions to the development of the Thanet Community Safety Plan for 2015.16.

Councillor D. Saunders spoke under Council Procedure 24.1:

Councillor Johnston proposed, Councillor Nicholson seconded and Members agreed that, taking into consideration the recommendations from the Community Safety Partnership Working Party and Overview & Scrutiny Panel; Cabinet recommends to Council for approval the priorities and emerging issues in the Thanet Community Safety Plan 2015/16 as set out in Annex 1 to the Cabinet report.

Meeting concluded: 7.37 pm

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CORPORATE PERFORMANCE REPORT FOR APRIL 2014 – MARCH 2015

To: **Cabinet –18th June 2015**

Main Portfolio Area: **Financial Services and Estates**

By: **Cllr John Townend, Portfolio Holder for Financial Services and Estates**

Classification: **Unrestricted**

Ward: **All wards**

Summary: **Presenting the Corporate Performance Report for the period April 2014 to March 2015 - setting out the performance of the Council against the medium term financial strategy and the corporate plan.**

For Decision

1.0 Introduction and Background

1.1 The Council's Corporate Plan (CP) 2012-16 was approved in April 2012. It sets out 11 key priorities for the Council. In line with recommendations from the Peer Review in 2014 Cabinet have agreed four 'focus areas' that consolidate the priorities of the CP:

1. Environment & Place
2. Economic Development
3. Housing
4. Communication

1.2 The activities undertaken by the council in support of the Corporate Plan continue to be captured within individual team service plans.

2.0 Current performance against strategic and management goals

2.1 The Corporate Performance Report attached as **Annex 1** contains updates to the end of March 2015 on two main elements of the business:

1. Project manager's updates on key projects
2. Management of the business, including figures from all shared services, customer response data and health & safety statistics.

2.2 This year 24 key projects address corporate plan focus areas. Nineteen of these are reported as being on track against expectations. A further five projects require a review of the achievability of the current target dates and this is reflected in the progress alerts given for each.

- 2.3 East Kent Housing data shows that targets for responsive repairs, levels of rent arrears, and re-let times are being met, and customer satisfaction levels are at 99.7%. The reduced re-let times have resulted in extra rental income being achieved within the Housing Revenue Account.
- 2.4 Revenues & Benefits Team data shows that targets are being met.
- 2.5 Customer Services data on computer and telephone systems show that systems availability and response time targets are being met, and that the level of call abandonment by telephone callers is within target expectation.
- 2.6 Human Resource (HR) data shows that target times for responses are being met.
- 2.7 East Kent HR is unable to provide accurate data for 2014-15 due to a software glitch. As at the end of December 2014 staff sickness levels had exceeded the whole year target of an average of 8 days per full-time equivalent (FTE) member of staff. On a linear projection the whole year figure at present rates would approximate to 13 days sickness per FTE.
- 2.8 Responses to Freedom of Information (FOI) and complaints within target times are at 84.15% and 82.48% respectively. Both are below the 90% target. 795 FOIs and complaints have been responded to within the period. It is important to note that in the last five years, the number of FOIs received has more than doubled and continue to be incorporated in day to day duties by existing staff. Based on trend analysis complaints have reduced since last financial year.
- 2.9 Our street cleaning and waste and recycling services are two of the most important services that we deliver. How clean our streets are is a shared responsibility with our resident and whilst we provide a considerable number of litter and communal bins on the streets, it is important that these are used properly to reduce the amount of litter. To ensure both residents and visitors do the right thing we have introduced new litter and dog fouling patrol officers, who will be issuing £80 fines for anybody dropping litter or leaving their dog mess. This will also be supported by a programme of improvements to make our street cleaner, this includes the introduction of new mechanical sweepers across the district, a new dog mess removal machine and more deep cleansing.
- 2.10 To support these improvements and raise awareness of how residents can help us increase our recycling rate and improve cleanliness of our streets we have now appointed an Environment Education Officer who will be out on the streets, in schools and communities giving advice and support.
- 2.11 Against National Indicators the levels of litter, detritus, graffiti and fly posting on our streets are well below national targets and the above improvements will only positively affect our achievements against these targets.
- 2.12 The Health and Safety of our staff, resident, visitors, volunteer and community groups is a key priority and we have undertaken a fundamental review of how this is managed and controlled in partnership with an external advisor. This is part of a culture change to ensure that we fully understand what our statutory responsibilities are and that suitable controls are in place to protect staff and the public.

3.0 Options

- 3.1 To note the Council's performance and consider the remedial actions listed.

4.0 Corporate Implications

4.1 Financial and VAT

- 4.1.1 All activities listed have been planned within the council's agreed budget. Remedial actions will usually be carried out within existing budgets, where this is not possible funding proposals will be taken through the appropriate channels in keeping with the council's established financial controls.

4.2 Legal

- 4.2.1 There are no specific legal implications to this report.

4.3 Corporate

- 4.3.1 This report provides members with an update on the council's progress against its Corporate Plan focus areas.

4.4 Equity and Equalities

- 4.4.1 The equality implications of each of the projects identified in the report will be considered as part of the project planning process in accordance with the Council's equality policy.

5.0 Recommendation(s)

- 5.1 That Cabinet note the council's performance and consider the remedial actions listed (as set out in option 3.1 above).

6.0 Decision Making Process

- 6.1 This is a non-key decision.

Contact Officer:	Nicola Walker, Interim Head Of Finance
Reporting to:	Interim Director of Corporate Resources & s151 officer

Annex List

Annex 1	Corporate Performance Report for the period April 2014 to March 2015
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Background Papers

Title	Details of where to access copy
Corporate Plan 2012-16	http://www.thanet.gov.uk/council_democracy/corporate_plan_2012_to_16.aspx

Corporate Consultation Undertaken

Finance	N/A
Legal	Stephen Boyle, Interim Head Of Legal Services
PR	Hannah Thorpe, Interim Head Of Communications

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Corporate Performance Report: Annex 1

For the period April 2014 - March 2015

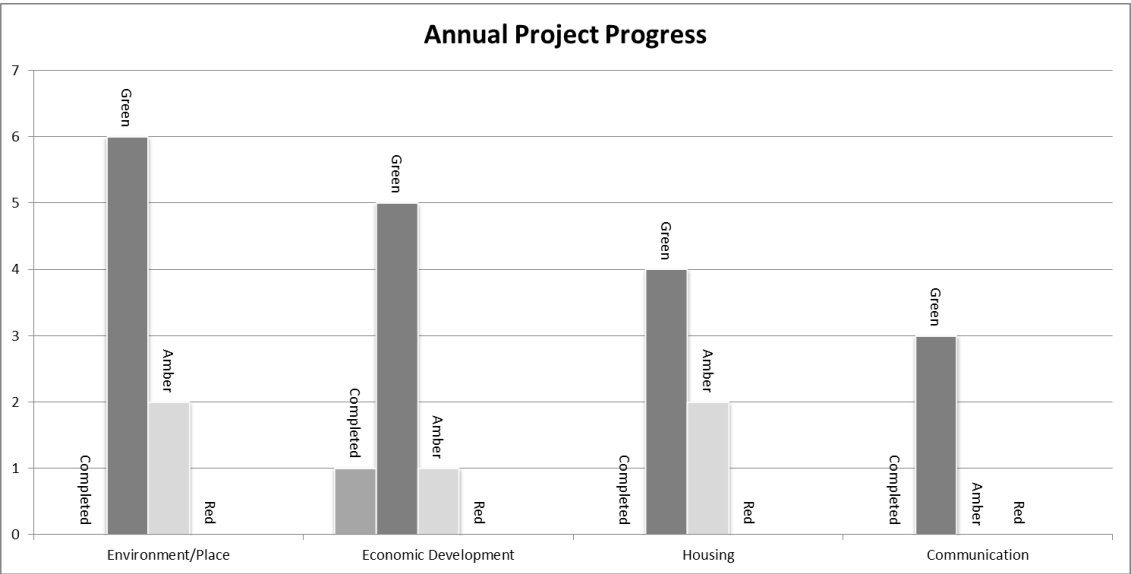
Section 1: Introduction & Summary

The purpose of this report is to demonstrate the council's performance for the period 1st April to 31st March 2015 in relation to the 2012-2016 Corporate Plan. The report sets out the key projects used to check on progress in terms of the council's four core focus areas – Environment & Place, Economic Development, Housing and Communications. Where a project is not on target an explanation is given and remedial actions are identified.

Also, further detail is given on 'Managing the Business', including staff sickness levels, customer response performance and reports on the larger partnerships funded by the Council.

This report does not contain details of the numerous operational activities ongoing in each service area that contribute to delivering what is important and will make a difference to all in the District. However, these will be reported at year end to give an overview of the year.

Summary position: Corporate Plan Projects Progress as at end of March 2015



Core Priorities	Status of projects				
	✓	★	●	▲	X
Environment/Place	0	6	2	0	0
Economic Development	1	5	1	0	0
Housing	0	4	2	0	0
Communication	0	3	0	0	0

Key	
✓	Project completed
★	Project on target
●	Project scope/ target date requires attention
▲	Project requires amendment
X	Project aborted/closed


Achievements






- This year 24 key projects are now tracking the core priorities of the corporate plan. As at the end of March, 21 (87.5%) of the key projects are on target.
- Notable achievements include a number of projects that have faced severe logistical challenges, but by following sound procedure are working towards the long-term betterment of Thanet:
 - **Yacht Valley Project, Ramsgate:** This project is nearly complete. It has attracted nearly £470,000 of external funding that has enabled refurbishment of the Military Road arches and improved harbour facilities.
 - **Dreamland Heritage Park:** This is one of the economic game-changers in Thanet. Works are on site in the cinema, the scenic railway and external areas.
 - **Margate Housing Intervention project:** This is another multi-strand and complex series of projects to tackle one of the most challenging housing areas in the South East. The Housing Regeneration Team's purposes have been consistent; though the real rewards will take place over decades.
 - **Selective Licencing Scheme:** This legal breakthrough project is enabling the Council to work with the private sector to prevent deterioration in the housing stock in Margate and Cliftonville.
 - **The National Food Hygiene Rating Scheme:** This programme has introduced an updated method for protecting the standards in Thanet's food establishments.



Section 2: Reporting on the Corporate Plan and Focus Areas

Focus 1 - Environment & Place	<ul style="list-style-type: none"> • Waste and recycling • Destination Management Plan • Sport & Leisure in Thanet • Street Scene • Margate Task Force
	

Key Projects

Alert	Description	Head of Service	Due Date	Progress update	Explanation (if not on target) and next steps / remedial action
	The 'Next Steps' waste collection project (PR061)	Gavin Waite	To be agreed	An options appraisal has now been undertaken and the preferred options will be presented to CMT for approval, this will ensure that the expected efficiencies will be delivered.	

Alert	Description	Head of Service	Due Date	Progress update	Explanation (if not on target) and next steps / remedial action
	Deliver the Dreamland Heritage Amusement Park (PR024)	Edwina Crowley	May 2015	The project is progressing, areas to the lower ground floor of the cinema and external park infrastructure is well underway. The scenic railway structure is near completion. However recently a delay has occurred with the restoration of the trains which will now not be completed in time for the opening on the 19 th June. Officers will be meeting with contractors to finalise completion as soon as possible.	Park opening is June 2015, key project elements are on target for that date excluding the Scenic Railway. The programme for non-key areas are being reviewed.
	Implement the Destination Management Plan (DMP) (PR065)	Edwina Crowley	September 2015	An action plan is currently being reviewed and developed to include a request to Cabinet for an allocation from the reserves to support its activities.	The plan is scored amber mainly because of a delay caused by the need to review the plan.
	Implement the Thanet Community Safety Plan (PR012)	Penny Button	March 2015	Final few projects coming to an end in this period. Community Safety Forum held in Feb to update residents on progress against the plan.	Evaluations will be completed by April and performance reported to the next meeting of Community Safety Partnership Working Group.
	Review sport, leisure and play facilities in Thanet (PR053)	Penny Button (Strategic) & Gavin Waite (Operational)	December 2015	New Sport and Active recreation Strategy completed and signed off by Cabinet. Enhancing sports facilities remains a focus area in the 2015-2019 plan. Playing Pitch strategy and review of Sports Pavilions at outdoor pitch venues is currently underway.	
	Implement the National Food Hygiene Rating	Penny Button	March 2016	The inspection programme is now ahead of target.	

Alert	Description	Head of Service	Due Date	Progress update	Explanation (if not on target) and next steps / remedial action
	Scheme (FHRS) (PR011)				
	Efficiencies in CCTV provision (PR048)	Gavin Waite	December 2015	The project team is now in place and three potential CCTV consultants to assist with procurement of the equipment have been identified.	
	North Thanet Sea Wall reconstruction (PR030)	Mike Humber	June 2015	A £1.3million grant has been secured for work on the North Thanet coast seawall. Project is currently on programme started in March. Manufacture of the pre-cast units is underway and the first approval batch has been signed off.	




Focus 2 - Economic Development





- **The Local Plan**
- **Transport Infrastructure**
- **Invest Thanet**
- **Ramsgate port & harbour**
- **Helping troubled families**

Key Projects

Alert	Description	Head of Service	Due Date	Progress update	Explanation (if not on target) and next steps / remedial action
★	Develop the Local Plan (PR001)	Larissa Reed	February 2017	The Draft Thanet Local Plan Preferred Options Documents has been agreed by the Local Plan Cabinet Advisory Group and will be on the agenda for December Cabinet to obtain approval to proceed with public and stakeholder consultation.	
★	Transport Strategy for Thanet (PR014)	Larissa Reed	February 2017	The Transport Strategy is being progressed with the County Council and will be completed ready for consultation for stage 3 of the Local Plan in Sept/Oct 2015.	

Alert	Description	Head of Service	Due Date	Progress update	Explanation (if not on target) and next steps / remedial action
	Planning enforcement protocol review (PR063)	Larissa Reed	March 2015	The revised protocol has been refreshed and will be reported to Planning Committee in June 2015.	Will be reported to Planning Committee in June 2015
	Implement the Economic Growth & Regeneration Strategy Action Plan (PR066)	Edwina Crowley	To be agreed	<p>Progress is being made on elements of the plan –Heritage site regenerations including Dreamland, keeping Assisted Area status for Thanet, achieving indicative funding via the SELEP for Parkway Station, and inclusion of Ramsgate in the Kent CORE (Centre for Offshore Renewable Energies).</p> <p>However, there have been significant changes in the area since the Strategy was adopted. These include closure of Manston airport impacting on the Local Plan, transition from Thanet Regeneration Board to Invest Thanet, changes in central government approaches to strategic economic growth including the creation of the SELEP, the Kent and Medway Economic Partnership and the SELEP Coastal Group, and changes in the way education and skills are funded and delivered,</p> <p>The changes necessitate re-prioritisation of actions and revision of timescales and the review of the strategy will be reviewed following the May election.</p>	The plan is scored amber mainly because of a delay caused by the need to review the plan in light of the factors identified in the progress update.
	Yacht Valley project – Ramsgate Harbour and Port (PR004)	Robert Brown	March 2015	Automated barrier installed and smart meter control to be configured. Wi-fi is installed and operational. Western Gully pontoons are the only project element remaining and are due to be installed in April 2015 following dredging.	The Western Gully Pontoons are the only element left for completion and these are due to be completed in April 2015 following the required dredging.

Alert	Description	Head of Service	Due Date	Progress update	Explanation (if not on target) and next steps / remedial action
	Troubled Families Programme (PR062)	Penny Button	March 2017	Thanet has achieved its target of identifying 365 families for the three year period of the programme. The programme has now been extended.	
	Develop a new parking policy (PR060)	Gavin Waite	March 2015	The parking policy was approved by Cabinet on 19 th February 2015.	






Focus 3 - Housing




- **More affordable housing**
- **Housing Intervention**
- **Council housing**
- **Empty properties**


Key Projects



Alert	Description	Head of Service	Due Date	Progress update	Explanation (if not on target) and next steps / remedial action
★	Excellent homes for all (PR059)	Tanya Wenham	September 2016	<p>Kent County Council (KCC) and five district and borough council partners, including Thanet, received initial approval for private finance initiative (PFI) credits from the Department for Communities and Local Government (DCLG), to be used for delivery of an 'Excellent Homes for All' project.</p> <p>All monies are now committed, and Construction is now completed for both</p>	

Alert	Description	Head of Service	Due Date	Progress update	Explanation (if not on target) and next steps / remedial action
				sites (i.e. Melbourne Avenue, Ramsgate previously Newington School - 49 units and previously Newington Library 9 units)	
	Deliver the Margate Housing Intervention Project (PR019)	Tanya Wenham	March 2022	3 key sites have been submitted for planning approval, 2 sites have builders procured and work commences in May and 2 have been completed and the remainder are still being discussed in terms of feasibility. There are 11 properties altogether.	
	Deliver the Selective Licensing Scheme in Margate and Cliftonville (PR041)	Tanya Wenham	April 2016	The scheme continues to be delivered and progress report is being developed which will be published in May.	
	Develop an in-house scheme for managing private rented accommodation (PR020)	Tanya Wenham	To be agreed	Due to the complexities of this project a full service review is required before this project can progress. Staff resources required to deliver it need to be allocated. The scheme will have a longer lead in time than originally envisaged.	The complexities of the scheme and allocation of staff are necessitating an options appraisal that requires submission to CMT.
	Complete HRA asset management strategy (PR023)	Tanya Wenham	September 2015	The project is behind schedule due to staff resourcing issues and the need to prioritise programmes that are due to end in March 2015.	
	Delivery of HCA empty homes funding 2012-2015 (PR022)	Tanya Wenham	March 2015	All 30 units have been acquired and minor refurbishments are being completed.	The project is scored amber whilst minor refurbishments are completed.

Focus 4 – Communication	<ul style="list-style-type: none"> • Acting on Peer Review • Consultation means listening • Devolving decision making • Partnership
	

Key Projects

Alert	Description	Head of Service	Due Date	Progress update	Explanation (if not on target) and next steps / remedial action
	Develop new approaches to undertaking street cleansing to improve results and public perception, whilst reducing costs (PR042)	Gavin Waite	September 2015	Now entering the final phase with all available mechanical sweepers used, this information can now be used to inform the decisions with regards as to which is the most suitable and in what circumstance. Procurement of up to 3 mechanical sweepers will begin shortly and improvements now implemented over the next three months. This will see an improvement in cleanliness and a more	

Alert	Description	Head of Service	Due Date	Progress update	Explanation (if not on target) and next steps / remedial action
				visible presence.	
	Engage communities in developing solutions for waste management and street cleanliness (PR047)	Gavin Waite	May 2015	Working with community groups including ABC in Cliftonville to find solutions that work in their area, the recruitment of an Education Officer has now started and they will support these groups.	
	Customer focussed improvement within waste and cleansing workforces (PR067)	Gavin Waite	December 2015	This work is still progressing and additional HR support has been agreed to ensure that this is delivered within the next 6 months.	

Section 3: Peer Review

Current Progress

The Improvement Board has been established since September 2014 and meets every 4-6 weeks. Good progress has been made in many areas of the Improvement Plan, including:

- 1) A review of the constitution has started and is being carried out by Essex County Council legal services department
- 2) The member officer protocol is being reviewed (in conjunction with the Centre for Public Scrutiny) and a final draft presented to the Improvement Board in April
- 3) Workshops have taken place (on 5 March) with all political groups, focusing on member behaviour
- 4) Political Skills training for managers has taken place (10 and 18 March) focusing on the role of members
- 5) A review of strategic IT and programme/project management arrangements has been conducted by an external consultant and the recommendations fed back to senior management
- 6) The recruitment campaign to fill the five senior posts is underway, with three of the five posts now filled including the Chief Executive, Director of Operational Services and Director of Corporate Resources/S151

Ian Lowrie, the Improvement Board Chairman, has attended the Corporate Performance Review Working Party to update Members on the work of the Board. He confirmed that the council is making good progress in many areas and has written to the Leader and Chief Executive to this effect.

Section 4: Managing the business: Shared services, staff & customer relations

Shared Services data: East Kent Housing

Services to Thanet Council house tenants:						
	2013-14	Q1	Q2	Q3	Q4	Target
Average re-let time (all stock excluding major works)	13.90 days	15.60 days	12.62 days	9.13 days	11.62 days	15 days
Average re-let time (all stock including major works)	24.70 days	32.78 days	21.89 days	21.02 days	22.54 days	24 days
Total current residential arrears (including court costs)	£211,478	£235,077	£235,303	£254,819	£205,028	£235,000
% responsive repairs completed in time	100%	98%	97%	100%	100%	98%
Overall customer satisfaction with day to day repairs	Not complied	98.1%	99.8%	99.93%	99.72%	98%
Number of minor aids (under £1,000) & adaptations completed in Thanet	Not complied	Will be provided next quarter	Will be provided next quarter	Will be provided next quarter	28 £10,819.95	50,000
Number of major aids (over £1,000) & adaptations completed in Thanet	Not complied	Will be provided next quarter	Will be provided next quarter	Will be provided next quarter	58 £222,852	£226,535
Average number days taken to complete all aids & adaptations	Not complied	Will be provided next quarter	Will be provided next quarter	Will be provided next quarter	Will be provided next quarter	To be decided

Client side comment on EK Housing performance: Reduced void/re-let times resulting in increased rental income within the Housing Revenue Account. The monitoring of performance in relation to disabled adaptations EKH is currently developing a new reporting mechanism that will be able to collect, record, and report upon the adaptations performance data requested by Thanet DC. EKH shall be collecting this data from April 2015 onwards. For 2013/14 EKH has provided partial performance data (e.g. total number of completed minor and major works).

Shared Services data: Revenues & Benefits

Services to Thanet benefit claimants (latest position at period end):						
	2013-14	Q1	Q2	Q3	Q4	Target
Average time to process all new claims & change events in Housing Benefit (HB) & Council Tax Benefit (CTB) (days)	7.21 days	7.7 days	7.68 days	8.17 days	7.03 days	9.43 days
% correct HB and CTB decisions	97.49%	96.05%	96.08%	96.50%	96.81%	95.90%
% Council Tax collected	96.00%	29.50%	56.51%	83.22%	96.15%	96.00%
% Business rates collected	98.76%	33.02%	57.87%	83.69%	98.53%	98.05%

Client side comment on Revenues & Benefits performance: Revenues & Benefits Team data shows that targets have been met for all Performance Indicators.

Shared Services data: Customer Services

Services to TDC staff and customers: Computers and phones (latest position at period end):						
	2013-14	Q1	Q2	Q3	Q4	Target
% of helpdesk calls resolved within agreed target response time	97%	93%	95%	94%	95%	95%
% of service desk calls resolved within a day	70%	71%	73%	69%	69%	50%
% availability of email service	100%	100%	100%	100%	100%	95%
% availability of corporate website	99.96%	99.9%	100%	99.97%	99.98%	99.50%
Average face-to-face waiting time for phone calls (mins)	9.23 mins	7.84 mins	6.67 mins	7.32 mins	6.97 mins	10 mins
% of calls dealt with by automation	27.06%	37.12%	27.85%	30.60%	29.59%	20%
% abandoned calls	11.29%	8.29%	9.31%	7.62%	7.57%	12.10%

Client side comment on ICT & contact centre performance:

All targets have been met.

Shared Services data: HR

Response levels from HR to TDC (latest position at period end):						
	2013-14	Q1	Q2	Q3	Q4	Target
% calls answered by HR at first point of contact	96%	99%	96%	95%	96%	80%
% emails responded to by HR within 3 days	99%	100%	100%	99%	100%	80%
% calls answered by HR within 15 seconds	85%	84%	89%	86%	85%	80%
% contracts of employment issued within 4 weeks	98%	100%	100%	100%	100%	80%
% offer letters sent within 2 days	98%	100%	43%	87%	81%	80%
% customer overall satisfaction with HR	99%	100%	100%	100%	100%	80%

Client side comment on HR performance:

All targets have currently been met.

TDC staff sickness (periods are accumulative – e.g. end of Q2 includes Q1)						
	2013-2014	Q1	Q2	Q3	Q4	Target
Total days lost due to TDC staff sickness (days)	4987.6	1220	2570	3906	EKHR unable to provide	n/a
Short term days sickness (days & % of sickness)	1802.7	321	705	1071	EKHR unable to provide	n/a
	36.1%*	26.3%*	27.4%	27.4%	25.68%	
Long term days sickness (days & % of sickness)	3184.9	900	1865	2834	EKHR unable to provide	n/a
	63.8%*	73.8%*	72.6%	72.6%	69.34%	
Average number of staff (FTE)	445	442	436	444	EKHR unable to provide	n/a
Average number of short-term days sickness per FTE	4.05	0.73	1.62	2.4	EKHR unable to provide	n/a
Average number of long-term days sickness per FTE	7.15	2.03	4.28	6.4	EKHR unable to provide	n/a
Average number of days sickness per FTE	11.2	2.8*	5.9	8.8	EKHR unable to provide	8 days for year end

*slight differences on number due to rounding

Comment on sickness trends: Due to software issues East Kent HR are unable to provide accurate figures for 2014/15 for sickness. Based on past quarters and projecting this trend forward it is estimated that the average number of days sickness per full-time equivalent (FTE) member of staff is 13 days. This is above the whole year target of 8 days. Just under 70% of sickness is long-term (over two weeks). Due to a software glitch 4.98% of sickness in 2014-15 has not been allocated as long or short days due to staff movement.

Sickness management

Managing Sickness Absence at TDC 2014-15		
Type of case (as recorded by EKHR)	Actual number	% of total
Occupational Health (e.g. OH referrals, reports and active cases)	127	16%
Absence Mgt (e.g. management queries regarding employee sickness absence)	76	9%
Staff Wellbeing (e.g. injections, staff counselling)	32	4%
Total	235	29%

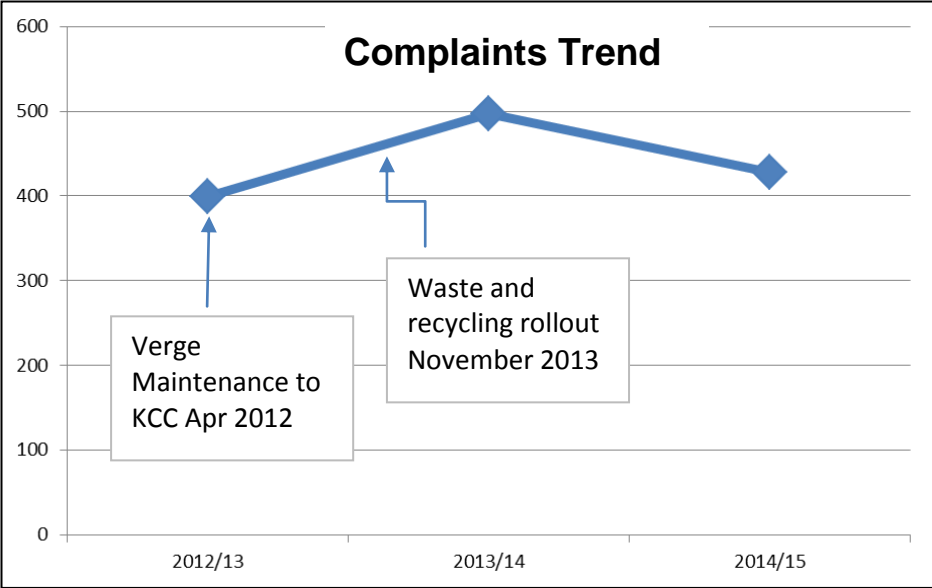
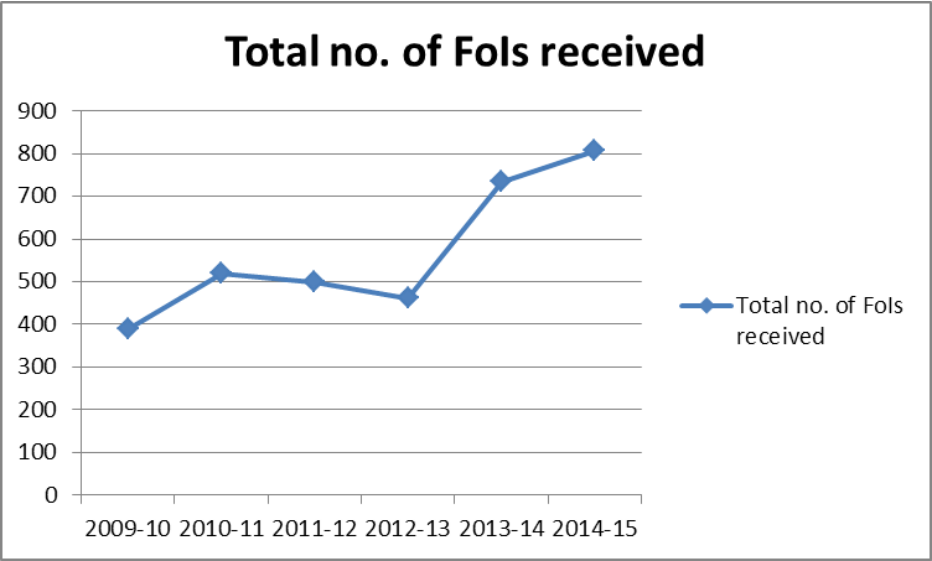
In total 29% of all TDC cases recorded by EKHR related to some form of absence management in the year 2014-15.

TDC Customer response data:

Customer Services: Customer contact (latest YTD position at period end):							
	2012-2013	2013-2014	Q1	Q2	Q3	Q4	Target
Number of FOIs received							
Numbers of FOIs responded to	446	715	212	422	603	795	
Numbers of FOIs responded to on time	353	615	184	352	506	669	
% compliance with target	79.15%	86.01%	86.79%	83.41%	83.91%	84.15%	90% within 20 days
Complaints & Compliments							
Number of Complaints received	399	497	108	267	351	428	
Number of Compliments received	not noted	not noted	35	79	113	137	
Numbers of Complaints responded to	444	502	108	267	351	428	
Numbers of Complaints responded to on time	381	444	94	233	301	353	
% compliance with target	85.81%	88.45%	87.04%	87.27%	85.75%	82.48%	90% within 10 working days

Comment on customer contact trends: Whilst FOI performance overall is below target it is important to note that in the last five years, the number of FOIs received has more than doubled which is undoubtedly having an impact on the overall performance. However complaints received in 2014-15 have reduced since 2013-14.

Trends for FOI and Complaints



Annual customer satisfaction surveys (budget consultation)				
		2012	2013	2014
Parks & Open Spaces	No. expressing view on satisfaction	678	457	414
	% respondents satisfied	55.46%	50.77 %	39.61%
Street Cleansing	No. expressing view on satisfaction	675	462	419
	% respondents satisfied	52.15%	49.78%	25.30%
Household Waste Collection	No. expressing view on satisfaction	669	458	419 (waste & recycling now combined)
	% respondents satisfied	79.07%	59.82%	
Recycling	No. expressing view on satisfaction	673	457	48.69% (waste & recycling now combined)
	% respondents satisfied	70.13%	53.39%	

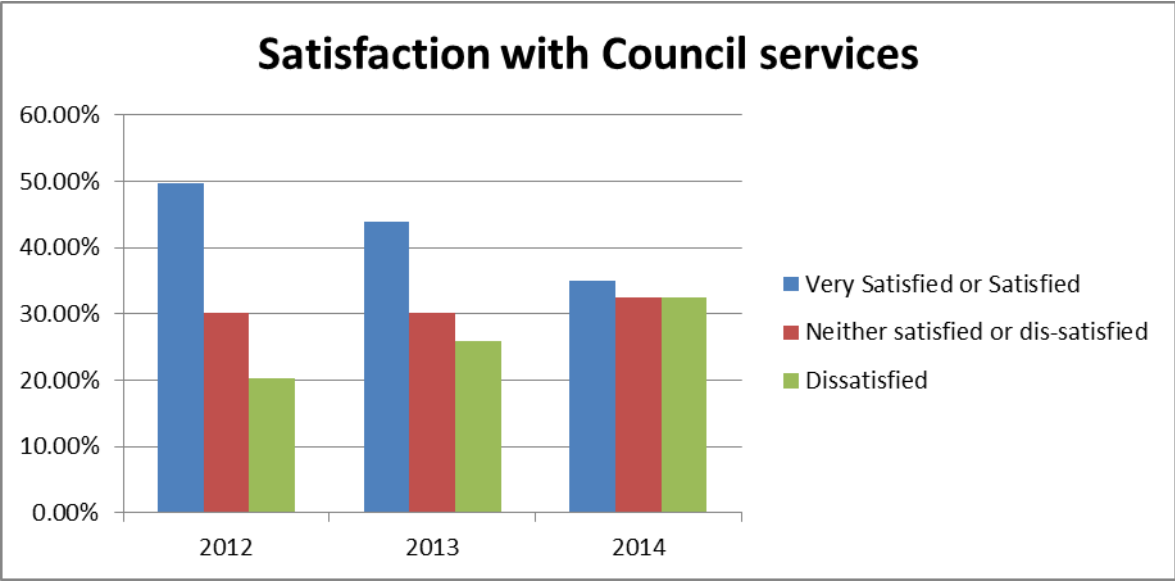
Comment on satisfaction survey results: The reduction in customer satisfaction during 2014 is likely to be related to the series of changes and challenges that public services are now facing. The new collection system roll-out (Nov 2013) and changes to verge management transferring to KCC (Apr 2012) impacted on levels of satisfaction. The Council is responding by a series of initiatives that are outlined in Section 2 (Focus 4) above.

With such large changes to services an element of dissatisfaction can be expected as teething issues are resolved. Complaints over the same period though have started to subside as the service beds in, whilst performance against National Indicators remains better than the national target.

Satisfaction across all services monitored in the years 2012-2014 has also fallen. This suggests that residents are not just concerned with the above service areas but with the Council's overall performance.

It is widely known that the Council has suffered from negative press as a result of some key issues and this has created local dissatisfaction generally towards the Council and in part reflects in the way residents have responded to the survey.

The graph below compares like for like satisfaction levels for all Council services monitored between 2012-2014:





















Health & Safety

The following health and safety report is for information purposes only. Health and safety is a crucial responsibility of everyone within the council.

Health & Safety Monitoring (incremental record)						
	2013-14	Q1	Q2	Q3	Q4	2014-15
Total number of reported accidents/ incidents, calculated from:	190	44	38	33	41	156
<i>a. Accidents/ incidents/aggression to employees, agents or contractors</i>	70	13	12	15	22	62
<i>b. Accidents/ incidents/aggression to members of the public</i>	110	31	26	18	19	94
Number of reported verbal/ physical incidents to employees	3	0	0	1	0	1
Number of near miss incidents	0	0	0	0	1	1
Number of Accidents/ incidents registered resulting in employers or public liability insurance/ compensation claims	105	30	23	17	18	88
Number of claims settled	90	23	15	11	7	56

Comment on health & safety performance: Each accident is assessed individually by the relevant manager for the service involved, who looks at the circumstances and whether these drive the need to make changes. In addition, the nature and number of accidents is assessed council wide by the officer and union H&S Committee to look at patterns and trends and whether these need additional action. The council wide figures are affected by the relatively large manual labour force employed by the council, but the trend looked at over several years has been for fewer accidents.

Section 5: Key Performance Indicators

Performance Indicator	2013-14	2014-15	2014-15	Alert
	Actual	Target	Actual*	
LI369 % of Environmental Health service requests responded to in the service standard response time	90.26%	90%	84.65%	
LI363 Number of Community Safety Plan initiatives delivered	33	33	29	
LI539 Number of sport or play facilities improved	8	8	8	
NI157a Percentage of major applications processed in 13 weeks	60.98%	60%	74.19%	
NI157b Percentage of minor applications processed in 8 weeks	70.75%	70%	66.11%	
LI203 Average length of time to process DFGs (referral to completion, in weeks)	66.32	66	47.95	
LI251a No. of private sector housing notices issued on landlords	189	120	158	
LI401 No. of empty properties brought back into use	120	110	210	
LI543 No. of dwellings where action taken to improve living conditions	245	200	428	
LI405D No. of cases where homelessness was prevented	302	302	371	
LI545 No. of formal inspections undertaken to assess health & safety risks in dwellings	586	300	704	
NI195aTH % streets with litter below acceptable levels	0.34%	5.00%	1.58%	
NI195bTH % streets with detritus below acceptable levels	0.26%	7.00%	0.50%	
NI195cTH % streets with graffiti below acceptable levels	1.51%	2.00%	1.00%	
NI195dTH % streets with fly posting below acceptable levels	0.17%	0.50%	0.00%	
LI362 Number of street scene enforcement actions	546	500	507	
LI138 Number of visiting leisure vessels at RRH	4,832	5,025	4,721	
LI340 No. of fishing and angling boats in Ramsgate Marina	38	38	37	

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PROPOSED NEIGHBOURHOOD PLAN AREA FOR RAMSGATE

To: **Cabinet – 18 June 2015**

Main Portfolio Area: **Housing and Planning Services**

By: **Councillor Lin Fairbrass, Portfolio Holder for Community Services**

Classification: **Unrestricted**

Ward: **Central Harbour, Eastcliff, Northwood, Nethercourt, Newington, part Cliffsend and Pegwell, Sir Moses Montefiore**

Summary: Neighbourhood plans can be prepared by local communities and are led by Town or Parish Councils or a Neighbourhood Forum in areas which do not have a Town or Parish Council. The first stage of the neighbourhood planning process is to define a neighbourhood area which the neighbourhood plan will apply to.

The Council received an application to designate a neighbourhood area from Ramsgate Town Council. The Council has consulted on the application, as required by legislation. This report sets out the responses to the consultation and recommends that a Ramsgate Neighbourhood Area is designated.

For Decision

1.0 Introduction and Background

- 1.1 Under the Localism Act 2011, the government has introduced new legislation that gives greater weight to community-led planning. The Act introduced four new community rights, including the right to plan, which gives communities the right to have a say in the future of the places where they live, through drawing up a neighbourhood plan.
- 1.2 Neighbourhood plans are prepared by a relevant body (as defined in section 61G of the 1990 Town & Country Planning Act) who can either be a town or parish council, or a neighbourhood forum in areas not covered by town or parish councils. Neighbourhood forums are designated by the Council. Once adopted, neighbourhood plans become a statutory plan for the neighbourhood planning area. Planning policies in neighbourhood plans will carry the same weight as local plan policies in making decisions on planning applications.
- 1.3 Neighbourhood plans need to be compatible with national planning policies and the policies in the Council's local plan. The Council's Local Plan will set the context within which neighbourhood plans will sit. Neighbourhood plans will be about local rather than strategic issues, for example, where new shops, offices or homes should go or how a development site allocated in the Local Plan should come forward and what it should look like. They should be focused on guiding development and cannot be used to block development.

- 1.4 Annexes 1, 2 and 3 set out a summary of the steps in the process of developing a neighbourhood plan, copies of the submissions from Ramsgate Town Council and a copy of the consultation responses received.

2.0 The Current Situation – Application Submitted and Consultation

- 2.1 The first formal stage in the neighbourhood planning process (outlined in Annex 1) is for the communities preparing plans to submit their proposed neighbourhood planning area to the council for designation.
- 2.2 Ramsgate Town Council has submitted a neighbourhood planning area for designation.
- 2.3 The Council is obliged under the Neighbourhood Planning Regulations to carry out a public consultation on proposed neighbourhood plan area for a minimum of 6 weeks. The consultation for the Ramsgate neighbourhood plan area was carried out from 13th October-21st November 2014. The following methods were used for the consultation:
- Applications and relevant documents available on the consultation portal for comment, with information and links from the Councils website.
 - People registered on the consultation portal were contacted inviting comments on the consultations
 - Paper copies of the consultations documents and questionnaire available at the Gateway and local libraries
 - Adverts in local newspapers
 - Posters displayed
 - Notices displayed in the affected wards

Ramsgate Neighbourhood Plan Area

Proposal

- 2.4 The map submitted follows the parish boundary. The supporting statement explains how four public consultation meetings identified a desire for improvements across Ramsgate that will benefit the whole community, and sets out why the area was chosen.

Summary of Responses

- 2.5 Consultation responses are set out in full at Annex 3.
- 2.6 During the Council's public consultation, 72 people responded to the questionnaire. Responses were received from residents, statutory consultees, local community groups, local businesses and developers. The proposed plan area received support from 91% of respondents. Comments objecting to the plan included concern that a wrong approach could allow loss of protection for the coastal areas and two comments suggested Manston village should be included. Three objections queried the inclusion of Westwood, suggesting that the inclusion of Westwood in each of the three townships (Margate, Broadstairs and Ramsgate) may create a piecemeal approach to those areas. This issue is discussed in section 3.

3.0 Options

- 3.1 In determining a neighbourhood area application, the Council must consider:
- How desirable it is to designate the whole of the parish area as a neighbourhood area, and
 - How desirable it is to maintain the existing boundaries of areas already designated as neighbourhood areas (as areas designated must not overlap),

- Proposed areas by a neighbourhood forum do not include any parished areas
 - Whether the area should be designated as a business area in accordance with Section 61G and H of the Town and Country Planning Act 1990.
 - that the submission has been made by a 'relevant body' – a parish council or an organisation of body that is capable of being designated as a neighbourhood forum
- 3.2 Government guidance suggests that the Local Planning Authority should aim to designate the Neighbourhood Planning area applied for unless it considers the area is not appropriate. If the Local Planning Authority considers the area not to be appropriate it must issue a refusal notice, explaining why, and designate a revised plan area to include some or all of the originally proposed area.
- 3.3 To assess the appropriate area the Local Planning Authority must ensure neighbourhood areas are coherent, consistent and appropriate in planning terms. As well as taking on board comments received from consultation other factors to consider might include:
- any natural or man-made features (such as rivers or mountains, roads, railway lines or canals)
 - catchment areas for current and planned infrastructure and services (e.g. schools)
 - development proposals and allocations
 - environmental designations.
- 3.4 Where a proposed neighbourhood area is one that is wholly or predominantly business in nature, the local authority may decide to designate it as a business area. This has the effect of allowing business people to vote in an additional referendum on whether to bring the neighbourhood plan into force.

Ramsgate Neighbourhood Plan Area

- 3.5 The proposed area submitted follows the boundary under the jurisdiction of Ramsgate Town Council. Only part of the Cliffsend and Pegwell ward is included, following the town council boundary, the other part of the ward is included in the Cliffsend Neighbourhood Plan Area which has already been designated.
- 3.6 Objections suggested that Manston village should be included in the proposed Ramsgate plan area. This is not considered appropriate as Manston Parish Council may wish to prepare their own neighbourhood plan and would not be able to do so if their parish was included within the Ramsgate plan area.
- 3.7 The proposed Ramsgate neighbourhood plan area includes part of the area allocated in The Preferred Options draft Local Plan under Policy SP07 – Westwood.
- 3.8 The Local Plan identifies Westwood as a strategic site and states that the primary task of The Local Plan will be to guide land use and investments to maintain and develop its role as a mixed use business and residential community between the coastal towns. The plan identifies the key issues for Westwood as:
- Developing it into a fully-fledged residential community
 - Scale and timing of any expansion appropriate to 2031
 - The range of uses appropriate
 - Optimising safe movement by pedestrians and cyclists within the commercial area
 - Successfully reducing current levels of traffic congestion

- 3.9 The proposed Ramsgate neighbourhood plan area that falls within the Westwood Strategic allocation includes parts of the primary and secondary frontages for retail development, the Eurokent mixed use area and Jackey Bakers. An application has been submitted by Broadstairs and St Peters Town Council proposing a neighbourhood plan area which also includes parts of the primary and secondary frontages for retail development, and the Thanet Reach mixed use area. The Margate neighbourhood plan area which has already been designated includes part of the Westwood housing allocation. A map showing the three neighbourhood areas and Westwood can be found in Annex 4.
- 3.10 Officers met with representatives from Ramsgate and Broadstairs and St Peters town councils to discuss the issue of the proposed neighbourhood plan areas and the strategic allocation of Westwood.
- 3.11 The town councils consider that the relevant areas of Westwood should remain within their neighbourhood plan areas to ensure that they are included in the communities which they serve as this will result in better businesses, would be more likely to result in local employment and would ensure good design.
- 3.12 The National Planning Practice Guidance states that:
- ‘The local planning authority should aim to designate the area applied for. However, a local planning authority can refuse to designate the area applied for if it considers the area is not appropriate. Where it does so, the local planning authority must give reasons. The authority must use its powers of designation to ensure that some or all of the area applied for forms part of one or more designated neighbourhood areas.’
- It also states that when a neighbourhood area is being designated the local planning authority should avoid pre-judging what a qualifying body may include in their draft neighbourhood plan.
- 3.13 If a neighbourhood plan reaches the Examination stage in the process, it must meet a number of ‘basic conditions’ to be able to proceed to referendum. One of these conditions is
- ‘the making of the neighbourhood plan is in general conformity with the strategic policies contained in the development plan for the area of the authority’
- The term ‘general conformity’ considers:
- whether the neighbourhood plan policy or development proposal supports and upholds the general principle that the strategic policy is concerned with
 - the degree, if any, of conflict between the draft neighbourhood plan policy or development proposal and the strategic policy
 - whether the draft neighbourhood plan policy or development proposal provides an additional level of detail and/or a distinct local approach to that set out in the strategic policy without undermining that policy
 - the rationale for the approach taken in the draft neighbourhood plan or Order and the evidence to justify that approach

- 3.14 The Town Councils have advised that they are already working together so any neighbourhood plan policies for Westwood will have a comprehensive approach.
- 3.15 It is considered that the proposed neighbourhood plan areas, as submitted, should be designated as the Local Plan will address the main, comprehensive, strategic planning and development policies for all of the areas designated at Westwood. The requirements of the 'basic conditions' for the Examination of a neighbourhood plan, and details in the National Planning Practice Guidance make it clear that any neighbourhood plan policies relating to a strategic site must reflect and build on the aims of those policies and must not undermine those policies. The Council must also be satisfied that a draft neighbourhood plan meets the basic conditions before arranging the examination. It is therefore considered appropriate for the proposed neighbourhood plan areas to be designated, as submitted, following the relevant parish boundaries.

4.0 Corporate Implications

4.1 Financial and VAT

- 4.1.1 When the Council has introduced a Community Infrastructure Levy (CIL) charging system, town and parish councils will receive 15% of the money raised from development. In areas where a neighbourhood plan has been voted for at referendum and brought into force by the Council, town and parish councils will receive 25% of money raised from development in the neighbourhood plan area.

The Localism Act sets out what neighbourhood CIL can be spent on:

'the provision, improvement, replacement, operation or maintenance of infrastructure - or anything else that is concerned with addressing demands that development places on an area'.

- 4.1.2 Future work on developing neighbourhood plans will require Council resources including staff time. A local planning authority must designate a neighbourhood area if it receives a valid application and some or all of the area has not yet been designated (section 61G(5) of the Town and Country Planning Act 1990 Act as applied to Neighbourhood plans by section 38A of the Planning and Compulsory Purchase Act 2004). Once the Ramsgate and Broadstairs & St Peters neighbourhood areas have been designated, there will be a total of four in Thanet, including the previously designated Margate and Cliffsend areas. As the community groups progress their neighbourhood plans, there will be a significant implication on staff resources, since neighbourhood planning is currently carried out part-time by a strategic planning officer. The council has a duty to support the neighbourhood planning process – a list of tasks this will involve can be found in Annex 5.

There will also be administrative costs associated with consultations and other stages of neighbourhood plan preparation, such as advertising, printing and the referendum.

- 4.1.3 The government have set up a fund to cover the costs of neighbourhood planning. This is proposed to cover both staff costs and administrative costs.
- 4.1.4 The Council can obtain the funding as each neighbourhood plan proposal reaches a particular stage:
- £5,000 following each neighbourhood area designation

- £5,000 following each neighbourhood forum designation
- £5, 000 when a LPA publicises a neighbourhood plan prior to examination
- £20,000 on successful completion of a neighbourhood plan examination

4.1.5 Democratic services are considering the potential costs of a referendum, based upon the applications we have received, to understand whether the funding available will cover the costs to the Council.

4.2 Legal

4.2.1 The relevant provisions for neighbourhood planning are set out in Sections 61E to 61Q of the Town and Country Planning Act 1990 (as amended). The Neighbourhood Planning (General) Regulations 2012 set out the requirement for the Council to consult for a minimum of 6 weeks, following the submission of an application for the designation of a proposed neighbourhood plan area and proposed neighbourhood plan forum.

4.2.2 The relevant legislation requires the following to be submitted in an application for a neighbourhood planning area:

- a map identifying the area
- statement explaining why it is considered an appropriate neighbourhood area
- statement that the organisation making the application is a relevant body

4.2.3 It is considered that Ramsgate Town Council meets these requirements with their application. The map and statements are included in Annex 2.

4.3 Corporate

4.3.1 Neighbourhood planning proposals support the following Corporate Plan priorities:

Priority 1 – Economy and Growth
 Priority 3 – Community and Voluntary
 Priority 7 - Home and Community
 Priority 10 – Working in Partnership
 Priority 11 – Preserving our Public Spaces

4.4 Equity and Equalities

4.4.1 An Equalities Impact Assessment has not been carried out as there are no plans or projects identified at this stage – only the areas to which any neighbourhood plans will apply.

5.0 Recommendation

5.1 That the proposed Ramsgate Neighbourhood Plan Area as shown at Annex 2 be designated

6.0 Decision Making Process

6.1 This is a non-key decision subject to call in.

Contact Officer:	Jo Wadey, Strategic Planning Officer, 7145
Reporting to:	Larissa Reed, Director of Community Services

Annex List

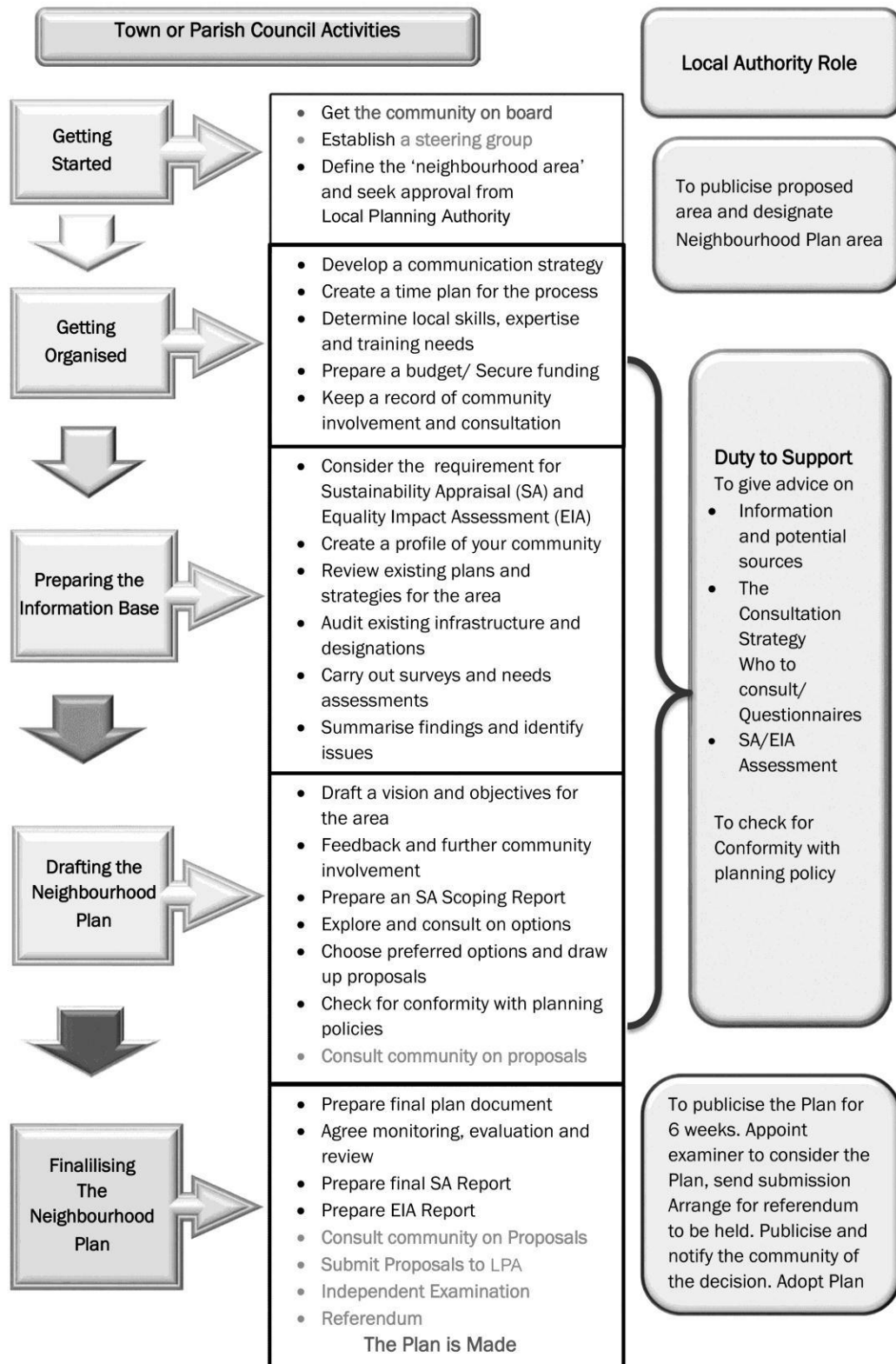
Annex 1	Outline of Neighbourhood Planning Process
Annex 2	Ramsgate Submissions – Plan Area Statement and Map
Annex 3	Consultation Responses – Ramsgate Plan Area

Corporate Consultation Undertaken

Finance	Nicola Walker, Financial Service Manager
Legal	Ciara Feeney, Senior Locum Lawyer
Corporate	Hannah Thorpe, PR & Publicity Manager

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Annex 1 - Outline of the steps involved in producing a Neighbourhood Plan



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Annex 2 – Submissions from Ramsgate Town Council – Statement and Map

Ramsgate Neighbourhood Plan

Relevant Body

Ramsgate Town Council is a relevant body for the purposes of Section 61G of the Town and Country Planning Act 1990.

Plan Area

Four public consultation meetings, including one with students of East Kent College, were held at venues around Ramsgate during February 2014. Many area specific problems were identified during the consultations but the overall response from all four meetings was a desire for improvements across Ramsgate, and for the benefit of the whole community.

Information from the consultation meetings has been used to draft the statement submitted to TDC for approval and to guide the choice of policy areas that will form the framework of the plan.

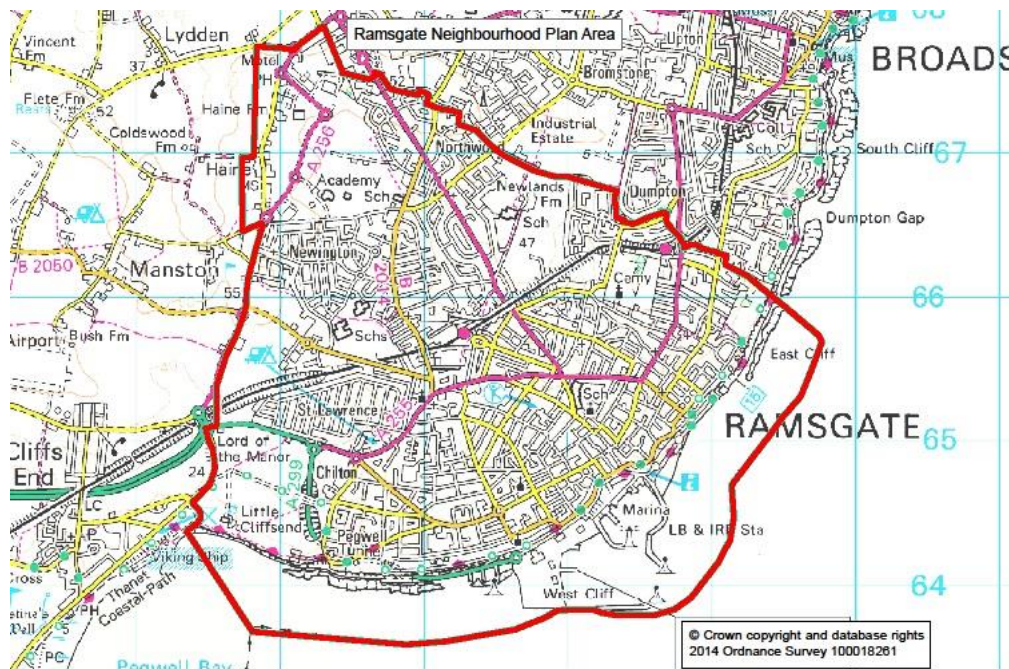
Proposed Area: The seven wards that together make up the town of Ramsgate - Central Harbour, Eastcliff, Northwood, Nethercourt, Newington, part Cliffsend and Pegwell, Sir Moses Montefiore

Statement: This area was chosen because:

- Ramsgate is a town with many advantages but also historic disadvantages: more advantaged areas tend to be wards along the coastal fringe whereas less advantaged areas lie inland and to the north;
- The area is defined by electoral ward boundaries that also define the boundaries of the town ensuring a referendum can be administered accordingly;
- The seven wards cover the area that is understood to be Ramsgate both administratively and by its residents;
- Areas within Ramsgate have distinct characteristics and the town can be seen as a collection of smaller neighbourhoods, changes to one area will affect the others;
- The inclusion of seven wards will facilitate the determination of shared objectives and avoid unnecessary duplication between individual neighbourhoods;
- the inclusion of seven wards does not rule out an in-depth focus on the problems or potential of individual areas;
- A comprehensive approach will promote communication and co-operation between all of Ramsgate's communities;

- There are major development opportunities in neighbouring districts that will impact on the whole of Ramsgate;
- A comprehensive approach will ensure the town is developed with consideration for informed wishes expressed by all its residents and workers at this critical stage in its history.

Ramsgate Proposed Neighbourhood Plan Area



Annex 3 – Consultation Responses

Ramsgate Neighbourhood Plan Area

Question: Do you support the proposed Cliffsend Neighbourhood Plan Area?	Question: Do you support the proposed Cliffsend Neighbourhood Plan Area? Comment
No	How can people be asked comment when there is no facts given, apart from a very unclear map and a statement,
Yes	
Yes	We need to keep cliffsend a village
No	The plan area as shown in the map includes the Pegwell Bay Nature Reserve which is not within the village and is managed by KCC. Apart from that it's OK.
Yes	I think Cliffsend desperately needs better public transport to support the non-drivers of the community. It is nigh on impossible to get a bus to Cliffsend past 5pm and to get to Westwood Cross from the village takes around an hour what with having to get a bus to Ramsgate Harbour and then catch a connection to any onward destination in Thanet. This is unsatisfactory if Cliffsend is to be a viable place to live for those with young families or non-drivers.

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Question:Ramsgate Neighbourhood Plan Area Do you support the proposed Ramsgate Neighbourhood Plan Area?	Question:Ramsgate Neighbourhood Plan Area Do you support the proposed Ramsgate Neighbourhood Plan Area? Comment
Yes	Makes sense to encourage deploy smaller local schemes (still bound by the area plans) to the immediate area to implement and thereby encouraging investment.
Yes	
No	The planned area seems to take in some of Manston Parish ie New housing at westwood
Yes	I assume that this just designates an area, would like a proper policy to comment on. All this tells me is "this is Ramsgate" but there is no plan?
No	I think it should include Manston.
Yes	
Yes	
Yes	
Yes	
No	The plan is too vague, does not make any sense. If you set out clear objectives and definitive projects relating to the town plan then you would have my support. But to just vaguely "re zone" areas of a small town, such as Ramsgate, for the likes of improved communication with the community, shows that the current councillors are not qualified enough to sit in their positions. Public spending on such ill informed initiatives, from a financial administrative perspective is wasteful in these times. The money should be put directly back into the community through more direct avenues. If the

	current ward councillors listened to the people and did their jobs, there would be no need for this plan.
Yes	Although I support the plan I feel that to bring benefits to the whole area it is the centre of the town that needs rejuvenating. Especially that part of Harbour Street that is by the harbour. I can't imagine many visitors find that area at all attractive, as there are many boarded up derelict looking shops. We need to draw them up into the town. Better use of the area by the Museum is desperately needed too.
Yes	
Yes	
Yes	
Yes	
Yes	
Yes	Did Cliffs End not wish to be part of the plan as they should be careful of extra house building. If the plan covers part of Westwood they should restrict too many houses being built. Thanet does not have the jobs for incoming tenants so they will have to depend on government benefits and Thanet's bill is already too large. Jobs in the Leisure Businesses which the Council seems to be banking on are at best part time and only in the summertime.
Yes	
Yes	The whole of Ramsgate should be included: it is a logical area for a neighbourhood. Please do not exclude the part of Westwood that is within Ramsgate.
Yes	
Yes	I understand that the proposed plan is to build more housing, my concern about the Ramsgate area is litter, you cannot walk down any road in Ramsgate where you do not have to avoid litter which has come out of those horrible black and red bags that are tied up outside houses and cars speeding down road where children and the elderly are walking. You need to sort out that problem before you build more houses which will cause more rubbish on the streets and more cars. I moved here from Poole Dorset and although we had the speeding cars we could walk down the streets which were always clean. I love Ramsgate but those two things I feel very passionate about. Regards Dawn Sandison
Yes	
Yes	Because Ramsgate is made up of a collection of areas, which can tend to feel isolated from the town centre, I think it's important that the Plan incorporates all these areas, to pull the town together.
Yes	
Yes	
Yes	
Yes	
Yes	each ward has special areas of protection, worth etc, not every ward is the same and needs are individual. so each ward will benefit if they are to work together for the greater good. is this the only part to comment on? that these wards will work together?!?! is that all for neighbourhood plan?
Yes	The area is pretty extensive and will enable the plan to consider impacts on the entirety of Ramsgate- particularly important when considering transport/ movement/parking around the area. Having lived in Ramsgate for less than two years, I feel the area has enormous potential, and the developments which have been made around the harbour now need to work their way inland.
Yes	
Yes	Yes, this seems a logical and sensible area to use.

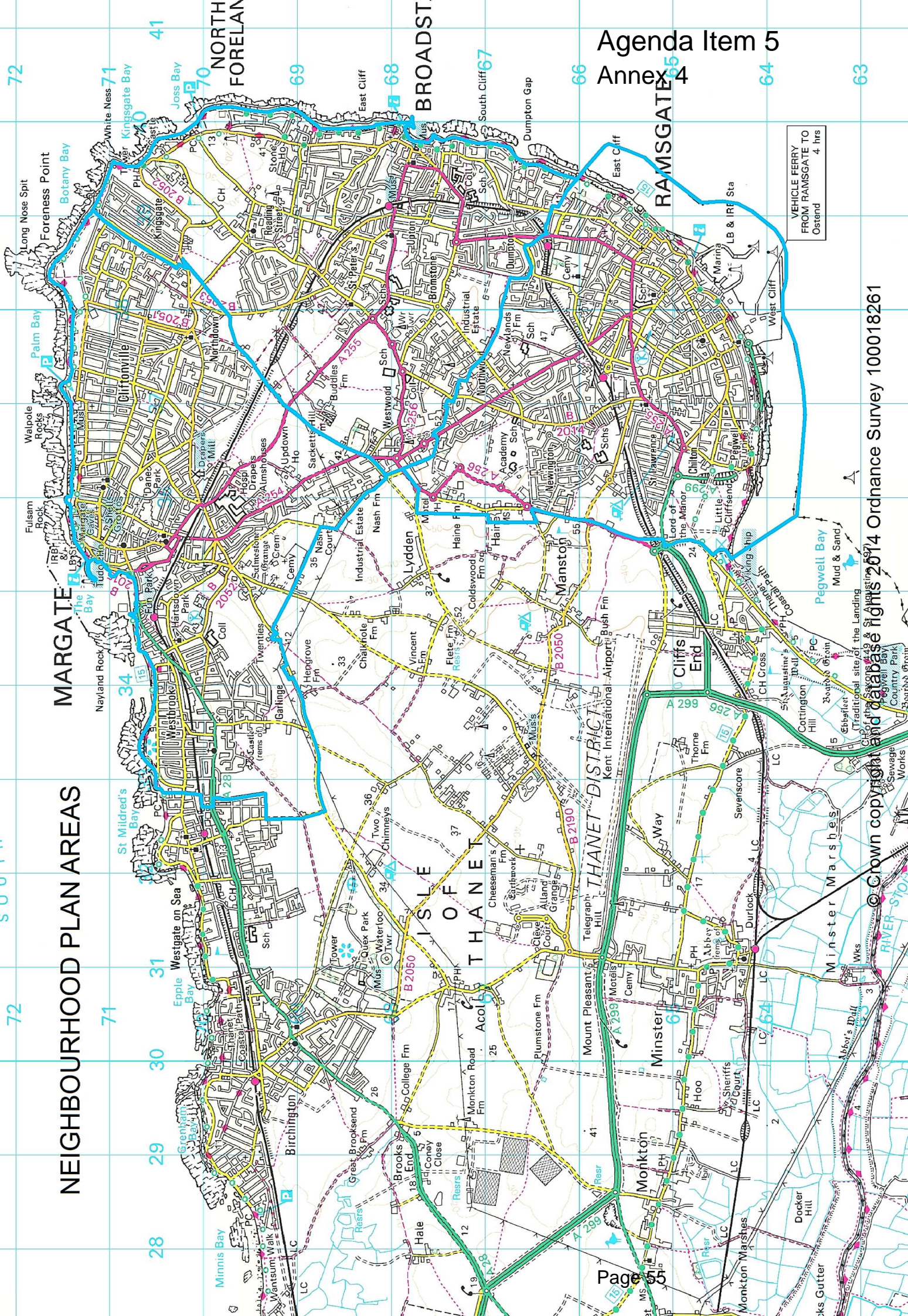
Yes	
Yes	
Yes	
Yes	
No	The information supplied is too vague,by agreeing with the draught put forward as is could in my view allow,further loss of protection for our unique open coastal areas.Ramsgate's already in my view "running before it can walk" by allowing the wrong approach.Which i can't see being addressed by the proposed plan.Why is the village of Manston not included in the proposal.
Yes	
Yes	Yes, but the designated area seems rather large and is already built up. Therefore, Neighbourhood Plans within the area will be limited.
No	I am largely in agreement with the plan area, but feel that Westwood "town centre" as a growing retail, leisure and housing area should have its own plan separate from Ramsgate and Broadstairs.
Yes	As a resident of Ramsgate I have considered this neighbourhood plan area with care, and would like to state my full agreement to it. I believe this should be given full support.
Yes	
Yes	Shouldn't there be more questions than just the one on the plan area. On areas, would it be a good idea to put in consultation with Broadstairs, Manston, Margate and Minster to avoid any potential clashes at the boundaries or doubling up of amenities (say) where only one might be supportable.
Yes	The area seems to represent the area of Ramsgate well.
Yes	
Yes	I'd just like say to that I am very encouraged by what local people are doing to improve Ellington Park. I hope there will be local/national government funding to support the Park's regeneration, especially the renovation of the Bandstand.
Yes	
Yes	
Yes	I think it is essential to consider the town as a whole in the NP in order to develop a coherent set of goals for the area. There is nothing to stop smaller neighbourhood projects getting underway as it progresses but working as a team for the whole town will help to prevent any unintentional neglect of planning beyond the harbour area.
Yes	I support this proposed Ramsgate Neighbourhood Plan but want to make clear I do not support any CPO for Manston Airport. I do however support the new owners of Manston Airport and their plans for a mixed development on the site.
Yes	The Manston Airport. I don't want it. It is too near the town and this causes pollution, puts us in danger of terrorist attacks. The perimeter fence is not secure enough. A surface to air missile could easily be launched from there, leaving the town exposed to debris and danger from explosions. Thanet Council would have to increase security and the costs would be funded by rate payers. The noise of the low flying aircraft is also a factor. Why not turn the town into a sea spa resort such as St Jean d' Luce?
Yes	
Yes	1. Inappropriate development in Conservation Areas must be resisted. 2. Article 4 Directives should be included/maintained by TDC. 3. The Royal Harbour should be protected 4. The biodiversity inclusion by TDC has been woefully. In short Ramsgate has been ignored by TDC and has been robbed of its Natural and Built Heritage and Visitor attractions to safeguard Margate. The plan must be robust to safeguard Ramsgate's future and include the redevelopment of the New Harbour as a High class boat Port with the appropriate Yacht village. Oh and its about time TDC listened to the locals and not spivs/developers and ill informed officers.

Yes	The best thing TDC could do for Ramsgate would be to forget about a CPO for Manston and work with the new owners of the site to make that venture a success.
Yes	
Yes	
Yes	
Yes	
Yes	
Yes	<p>Issues to consider</p> <p>Clear signage for tourist destinations</p> <p>Creative discussions about uses for the empty ferry port, ie free park and ride to beach, events, markets etc.</p> <p>Dressing of empty shops until let</p> <p>Support pop up shops</p> <p>Open up PLeasurama site to parking/ simple landscaping/ skatepark/ decorative treatment of concrete piles/ anything to improve this desperate eyesore.</p> <p>CPO of decaying empty properties in key attractive areas such as Addington St to improve tourist offer.</p>
Yes	<p>The need for the town to have a plan of its own</p> <p>1) Do not allow Manston to reopen as an Airport. The flight path over Ramsgate will kill any redevelopment (See map)</p> <p>2) Retail specialist (HDM) ranked Ramsgate Town Centre 492nd out of 500, enough said: free parking, reduced rates, fewer pound and betting shops</p> <p>3) Bring back the ferry day trippers but also do not bus to Westwood Cross or Canterbury</p> <p>In the summer live entertainment</p> <p>4) One or two notice boards in the town centre with a map and dates and times of forthcoming events not adverts in the local paper for something last week!! It does happen!!</p>
	<p>Have you replaced the old Court House and police station from a pile of bricks to something splendid?</p> <p>Ramsgate used to be a lovely place to visit now its full of drab flats, blocks of them in every nook and cranny. No good design. If you look at the houses in Hereson Road for instance they have style, the builders of yesterday took pride in their work but todays builders attitude is any old thing will do. This has got to stop! Do not build flats on the seafront, what is needed is a good old fashioned fun fair you used to have bring back a swimming pool. You had a marina pool now you've got an ugly looking car park and hardly used. Over the years whichever council has been in power they have got rid of our inheritance bit by bit until we will only have blocks of flats everywhere and car parks. I must say though the Mayors parlour has been turned into something good. For one awful moment that it also would succum to being flats. We are lacking in green space hardly any trees except in town. People like a good market but I see its diminished considerably and reduced to Queen Street and King Street but loads of car parks. I ask myself why hasnt anyone got any vision at all? What did you do with the cinemas you had two. The Classic and the Kings bit by bit all gone and what is there to show for it. Well youve got four large car parks all close to the town. Well, whatever comes forth from your planning please no more car parks or flats.</p>
No	The inclusion of a part of Westwood in each of the 3 townships may create a piecemeal approach to that area. Would it be possible to designate areas of Thanet-wide concern eg Westwood and Manston airport site separately but to which everyone in Thanet could contribute? The budget and strategic planning authority should be given to the Town Council concerned to avoid repeating problems from the past and empower the Town to make the changes most important to them.
Yes	I agree plan area as long as there is a full consultation of any development against the Cliffsend boundary

Yes	
Yes	1. It is the area considered as Ramsgate 2. Aids a comprehensive approach
Yes	The best thing TDC could do for Ramsgate would be to forget about a CPO for Manston and work with the new owners of the site to make that venture a success. Let's be sensible and pro-active for Ramsgate for a change!

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NEIGHBOURHOOD PLAN AREAS



Agenda Item 5

Annex 4

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Annex 5 – List of tasks under Duty to Support

Neighbourhood Plans – duties of TDC

Designation of a Neighbourhood Area (if the qualifying body is not a parish or town council then their application to become a neighbourhood forum will also need to be consulted on as per the process below)

- Liaise with qualifying body and check proposed submission meets requirements of the neighbourhood planning regulations
- Design and create public consultation in inovem and produce paper copies of consultation documents and questionnaires
- Generate mailmerge to all on inovem database advising of the consultation – ensure relevant statutory consultees contacted
- Liaise with communications team for promotional material – posters, postcards, web page, twitter/facebook and distribution of paper copies of documents and posters to libraries
- Produce and put up ‘site notices’ advising of the public consultation in public areas within the proposed neighbourhood area
- Liaise with communications to arrange press releases and adverts
- Carry out public consultation on the proposed neighbourhood planning area. Respond to queries/post out paper copies etc during this period
- Analyse comments received and report to Cabinet for designation of the neighbourhood area (This may need to change and involve a change in the constitution to allow delegated authority to be able to meet new regulations specifying a timescale for the decision to be made)
- Publicise either the designation or refusal of the proposed neighbourhood area on website

Preparation of Neighbourhood Plan (by qualifying body)

The Council has a duty to cooperate which could include:

- Regular attendance at meetings
- Explaining and reiterating policy context and implications to ensure meaningful policies
- Helping groups understand the process and assisting with project planning
- Providing information and evidence (from existing evidence base) and explaining interpretations for complex issues. Liaise with other Council departments where necessary to provide required information
- Commenting on early ideas for policies/issues
- Liaising with development management on emerging policies
- Provide informal advice on draft documents before key stages in the process
- Scope for Strategic Environmental Assessment – make sure any SEA produced assesses options
- Advise on Habitats Regulations Assessment/Appropriate Assessment – could include assisting with appointment of consultants
- Check policies in neighbourhood plan are properly evidence based and justified
- Check draft Plan that, in the Councils opinion, it meets the required Basic Conditions (on which the plan will be examined)

Consultation on draft Neighbourhood Plan

- Appoint an Examiner in consultation with qualifying body

- Check that qualifying body has submitted all documents required under the regulations
- Design and create public consultation in inovem and produce paper copies of consultation documents and questionnaires
- Generate mailmerge to all on inovem database advising of the consultation - ensure relevant statutory consultees contacted
- Liaise with communications team for promotional material – posters, postcards, web page, twitter/facebook and distribution of paper copies of documents and posters to libraries
- Produce and put up 'site notices' advising of the public consultation in public areas within the proposed neighbourhood area
- Liaise with communications to arrange press releases and adverts
- Carry out public consultation on the proposed neighbourhood plan.
- Respond to queries/post out paper copies etc during this period

Examination

- Draw up contract with examiner and agree invoicing arrangements, communication protocol and anticipated timeline
- Send all consultation responses to Examiner, along with other relevant documents (eg draft plan, evidence base, consultation statements). Examiner may require a list/summary of representations received
- Make any arrangements required for the Examination – if the Examiner requires public hearings arrange venues, invite participants, note take if required by Examiner
- Consider report from Examiner and decide which modifications should be made to the neighbourhood plan and whether or not the plan can proceed
- Report to Cabinet that neighbourhood plan should be subject to Referendum or not

Referendum

- Liaise with Electoral Services to make arrangements for referendum so everyone living within the plan area can vote for or against it. If the neighbourhood plan includes a business neighbourhood area, two referendums will be needed – one for businesses and one for residents
- If 51% or more of those who vote are in favour of the plan, report plan to Council with recommendation for its adoption
- Publicise decision to make the neighbourhood plan or not, and reasons, where the decision statement can be inspected, send decision statement to qualifying body and anyone who has asked to receive it
- Make adopted neighbourhood plan available on website

PROPOSED NEIGHBOURHOOD PLAN AREA FOR BROADSTAIRS & St PETERS

To: **Cabinet – 18 June 2015**

Main Portfolio Area: **Housing and Planning Services**

By: **Councillor Lin Fairbrass, Portfolio Holder for Community Services**

Classification: **Unrestricted**

Ward: **Beacon Road, Kingsgate, Bradstowe, St Peters, Viking**

Summary: **Neighbourhood plans can be prepared by local communities and are led by Town or Parish Councils or a Neighbourhood Forum in areas which do not have a Town or Parish Council. The first stage of the neighbourhood planning process is to define a neighbourhood area which the neighbourhood plan will apply to.**

The Council received an application to designate a neighbourhood area from Broadstairs & St Peters Town Council. The Council has consulted on the application, as required by legislation. This report sets out the responses to the consultation and recommends that a Broadstairs & St Peters Neighbourhood Area is designated.

For Decision

1.0 Introduction and Background

- 1.1 Under the Localism Act 2011, the government has introduced new legislation that gives greater weight to community-led planning. The Act introduced four new community rights, including the right to plan, which gives communities the right to have a say in the future of the places where they live, through drawing up a neighbourhood plan.
- 1.2 Neighbourhood plans are prepared by a relevant body (as defined in section 61G of the 1990 Town & Country Planning Act) who can either be a town or parish council, or a neighbourhood forum in areas not covered by town or parish councils. Neighbourhood forums are designated by the Council. Once adopted, neighbourhood plans become a statutory plan for the neighbourhood

planning area. Planning policies in neighbourhood plans will carry the same weight as local plan policies in making decisions on planning applications.

- 1.3 Neighbourhood plans need to be compatible with national planning policies and the policies in the Council's local plan. The Council's Local Plan will set the context within which neighbourhood plans will sit. Neighbourhood plans will be about local rather than strategic issues, for example, where new shops, offices or homes should go or how a development site allocated in the Local Plan should come forward and what it should look like. They should be focused on guiding development and cannot be used to block development.
- 1.4 Annexes 1, 2 and 3 set out a summary of the steps in the process of developing a neighbourhood plan, copies of the submissions from Broadstairs & St Peters Town Council and a copy of the consultation responses received.

2.0 The Current Situation – Application Submitted and Consultation

- 2.1 The first formal stage in the neighbourhood planning process (outlined in Annex 1) is for the communities preparing plans to submit their proposed neighbourhood planning area to the council for designation.
- 2.2 Broadstairs & St Peters Town Council has submitted a neighbourhood planning area for designation.
- 2.3 The Council is obliged under the Neighbourhood Planning Regulations to carry out a public consultation on proposed neighbourhood plan area for a minimum of 6 weeks. The consultation for the Broadstairs & St Peters neighbourhood plan area was carried out from 12th November – 24th December 2014. The following methods were used for the consultation:
 - Applications and relevant documents available on the Councils website.
 - People registered on the consultation portal were contacted inviting comments on the consultations
 - Paper copies of the consultations documents and questionnaire available at the Gateway and local libraries
 - Adverts in local newspapers
 - Posters displayed
 - Notices displayed in the affected wards

Broadstairs & St Peters Neighbourhood Plan Area

Proposal

- 2.4 The map submitted follows the parish boundaries. The supporting statement describes how face to face meetings, paper questionnaires and an online consultation were used to encourage stakeholders to consider the boundary of the Neighbourhood Plan. Printed maps were used to identify issues and stimulate debate about the boundary. Interaction and open debate was encouraged to reach a decision that was ultimately supported by a majority vote: the whole of the parish of Broadstairs and St. Peter's should be

designated as a neighbourhood area. The supporting statement and map can be found in Annex 2.

Summary of Responses

- 2.5 Consultation responses are set out in full at Annex 3.
- 2.6 During the Council's public consultation, 168 people responded to the questionnaire. 90% of responses supported the proposed neighbourhood plan area. Of the supporting comments, 21 made specific reference to the inclusion of the part of the area at Westwood, reasons including Thanet should not be fragmented any further and the positives and negatives of Westwood should be shared between all three towns.

There were no significant comments raised in the objections to the proposed neighbourhood plan area – some did not give a reason, or had misunderstood the consultation question. Four objections specifically mentioned the inclusion of Westwood, reasons including Westwood having different needs and ambitions to the rest of Broadstairs, the inclusion of Westwood in neighbourhood plan areas would create a piecemeal approach and that the proposed area is too big as it is anyway. One comment was made that designating the area would split Broadstairs from the rest of Thanet.

3.0 Options

- 3.1 In determining a neighbourhood area application, the Council must consider:
- How desirable it is to designate the whole of the parish area as a neighbourhood area, and
 - How desirable it is to maintain the existing boundaries of areas already designated as neighbourhood areas (as areas designated must not overlap),
 - Proposed areas by a neighbourhood forum do not include any parished areas
 - Whether the area should be designated as a business area in accordance with Section 61G and H of the Town and Country Planning Act 1990.
 - that the submission has been made by a 'relevant body' – a parish council or an organisation of body that is capable of being designated as a neighbourhood forum
- 3.2 Government guidance suggests that the Local Planning Authority should aim to designate the Neighbourhood Planning area applied for unless it considers the area is not appropriate. Where it does so, it must give reasons.
- 3.3 To assess the appropriate area the Local Planning Authority must ensure neighbourhood areas are coherent, consistent and appropriate in planning terms. As well as taking on board comments received from consultation other factors to consider might include:
- any natural or man-made features (such as rivers or mountains, roads, railway lines or canals)

- catchment areas for current and planned infrastructure and services (e.g. schools)
 - development proposals and allocations
 - environmental designations.
- 3.4 Unless there are valid planning reasons the Local Planning Authority must designate the proposed neighbourhood plan area. If the Local Planning Authority considers the area not to be appropriate it must issue a refusal notice, explaining why, and designate a revised plan area to include some or all of the originally proposed area.
- 3.5 Where a proposed neighbourhood area is one that is wholly or predominantly business in nature, the local authority may decide to designate it as a business area. This has the effect of allowing business people to vote in an additional referendum on whether to bring the neighbourhood plan into force.

Broadstairs & St Peters Neighbourhood Plan Area

- 3.6 The proposed area follows the boundary under the jurisdiction of Broadstairs and St Peters Town Council.
- 3.7 The proposed Broadstairs and St Peters neighbourhood plan area includes part of the area allocated in the Preferred Options draft Local Plan under Policy SP07 – Westwood.
- 3.8 The Local Plan identifies Westwood as a strategic site and states that the primary task of The Local Plan will be to guide land use and investments to maintain and develop its role as a mixed use business and residential community between the coastal towns. The plan identifies the key issues for Westwood as:
- Developing it into a fully-fledged residential community
 - Scale and timing of any expansion appropriate to 2031
 - The range of uses appropriate
 - Optimising safe movement by pedestrians and cyclists within the commercial area
 - Successfully reducing current levels of traffic congestion
- 3.9 The proposed Broadstairs and St Peters neighbourhood plan area that falls within the Westwood strategic allocation includes parts of the primary and secondary frontages for retail development, and the Thanet Reach mixed use area. An application has been submitted by Ramsgate neighbourhood plan area which also includes parts of the primary and secondary frontages for retail development, the Eurokent mixed use area and Jackey Bakers. The Margate neighbourhood plan area which has already been designated includes part of the Westwood housing allocation. A map showing the three neighbourhood areas and Westwood can be found in Annex 4.
- 3.10 Officers met with representatives from Broadstairs and St Peters and Ramsgate town councils to discuss the issue of the proposed neighbourhood plan areas and the strategic allocation of Westwood.

3.11 The town councils consider that the relevant areas of Westwood should remain within their neighbourhood plan areas to ensure that they are included in the communities which they serve as this will result in better businesses, would be more likely to result in local employment and would ensure good design.

3.12 The National Planning Practice Guidance states that:

‘The local planning authority should aim to designate the area applied for. However, a local planning authority can refuse to designate the area applied for if it considers the area is not appropriate. Where it does so, the local planning authority must give reasons. The authority must use its powers of designation to ensure that some or all of the area applied for forms part of one or more designated neighbourhood areas.’

It also states that when a neighbourhood area is being designated the local planning authority should avoid pre-judging what a qualifying body may include in their draft neighbourhood plan.

3.13 If a neighbourhood plan reaches the Examination stage in the process, it must meet a number of ‘basic conditions’ to be able to proceed to referendum. One of these conditions is:

‘the making of the neighbourhood plan is in general conformity with the strategic policies contained in the development plan for the area of the authority’

The term ‘general conformity’ considers:

- whether the neighbourhood plan policy or development proposal supports and upholds the general principle that the strategic policy is concerned with
- the degree, if any, of conflict between the draft neighbourhood plan policy or development proposal and the strategic policy
- whether the draft neighbourhood plan policy or development proposal provides an additional level of detail and/or a distinct local approach to that set out in the strategic policy without undermining that policy
- the rationale for the approach taken in the draft neighbourhood plan or Order and the evidence to justify that approach.

3.14 The Town Councils have advised that they are already working together so any neighbourhood plan policies for Westwood will have a comprehensive approach.

3.15 It is considered that the proposed neighbourhood plan areas, as submitted, should be designated as the Local Plan will address the main, comprehensive, strategic planning and development policies for all of the

areas designated at Westwood. The requirements of the 'basic conditions' for the Examination of a neighbourhood plan, and details in the National Planning Practice Guidance make it clear that any neighbourhood plan policies relating to a strategic site must reflect and build on the aims of those policies and must not undermine those policies. The Council must also be satisfied that a draft neighbourhood plan meets the basic conditions before arranging the examination. It is therefore considered appropriate for the proposed neighbourhood plan areas to be designated, as submitted, following the relevant parish boundaries.

4.0 Corporate Implications

4.1 Financial and VAT

- 4.1.1 When the Council has introduced a Community Infrastructure Levy (CIL) charging system, town and parish councils will receive 15% of the money raised from development. In areas where a neighbourhood plan has been voted for at referendum and brought into force by the Council, town and parish councils will receive 25% of money raised from development in the neighbourhood plan area.

The Localism Act sets out what neighbourhood CIL can be spent on:

‘the provision, improvement, replacement, operation or maintenance of infrastructure - or anything else that is concerned with addressing demands that development places on an area’.

- 4.1.2 Future work on developing neighbourhood plans will require Council resources including staff time. A local planning authority must designate a neighbourhood area if it receives a valid application and some or all of the area has not yet been designated (section 61G(5) of the Town and Country Planning Act 1990 Act as applied to Neighbourhood plans by section 38A of the Planning and Compulsory Purchase Act 2004). Once the Ramsgate and Broadstairs & St Peters neighbourhood areas have been designated, there will be a total of four in Thanet, including the previously designated Margate and Cliffsend areas. As the community groups progress their neighbourhood plans, there will be a significant implication on staff resources, since neighbourhood planning is currently carried out part-time by a strategic planning officer. The council has a duty to support the neighbourhood planning process – a list of tasks this will involve can be found in Annex 5.
- 4.1.3 There will also be administrative costs associated with consultations and other stages of neighbourhood plan preparation, such as advertising, printing and the referendum.
- 4.1.4 The government have set up a fund to cover the costs of neighbourhood planning. This is proposed to cover both staff costs and administrative costs.

4.1.5 The Council can obtain the funding as each neighbourhood plan proposal reaches a particular stage:

- £5,000 following each neighbourhood area designation
- £5,000 following each neighbourhood forum designation
- £5, 000 when a LPA publicises a neighbourhood plan prior to examination
- £20,000 on successful completion of a neighbourhood plan examination.

4.1.6 Democratic services are considering the potential costs of a referendum, based upon the applications we have received, to understand whether the funding available will cover the costs to the Council.

4.2 Legal

4.2.1 The relevant provisions for neighbourhood planning are set out in Sections 61E to 61Q of the Town and Country Planning Act 1990 (as amended). The Neighbourhood Planning (General) Regulations 2012 set out the requirement for the Council to consult for a minimum of 6 weeks, following the submission of an application for the designation of a proposed neighbourhood plan area and proposed neighbourhood plan forum.

4.2.2 The relevant legislation requires the following to be submitted in an application for a neighbourhood planning area:

- a map identifying the area
- statement explaining why it is considered an appropriate neighbourhood area
- statement that the organisation making the application is a relevant body

4.2.3 It is considered that Broadstairs & St Peters Town Council meets these requirements with their application. The map and statements are included in Annex 2.

4.3 Corporate

4.3.1 Neighbourhood planning proposals support the following Corporate Plan priorities:

Priority 1 – Economy and Growth
Priority 3 – Community and Voluntary
Priority 7 - Home and Community
Priority 10 – Working in Partnership
Priority 11 – Preserving our Public Spaces

4.4 Equity and Equalities

4.4.1 An Equalities Impact Assessment has not been carried out as there are no plans or projects identified at this stage – only the areas to which any neighbourhood plans will apply.

5.0 Recommendation

- 5.1 That the Broadstairs & St Peters Neighbourhood Plan Area be designated as shown at Annex 2.

6.0 Decision Making Process

- 6.1 This is a non-key decision subject to call in.

Contact Officer:	Jo Wadey, Strategic Planning Officer, 7145
Reporting to:	Larissa Reed, Director of Community Services

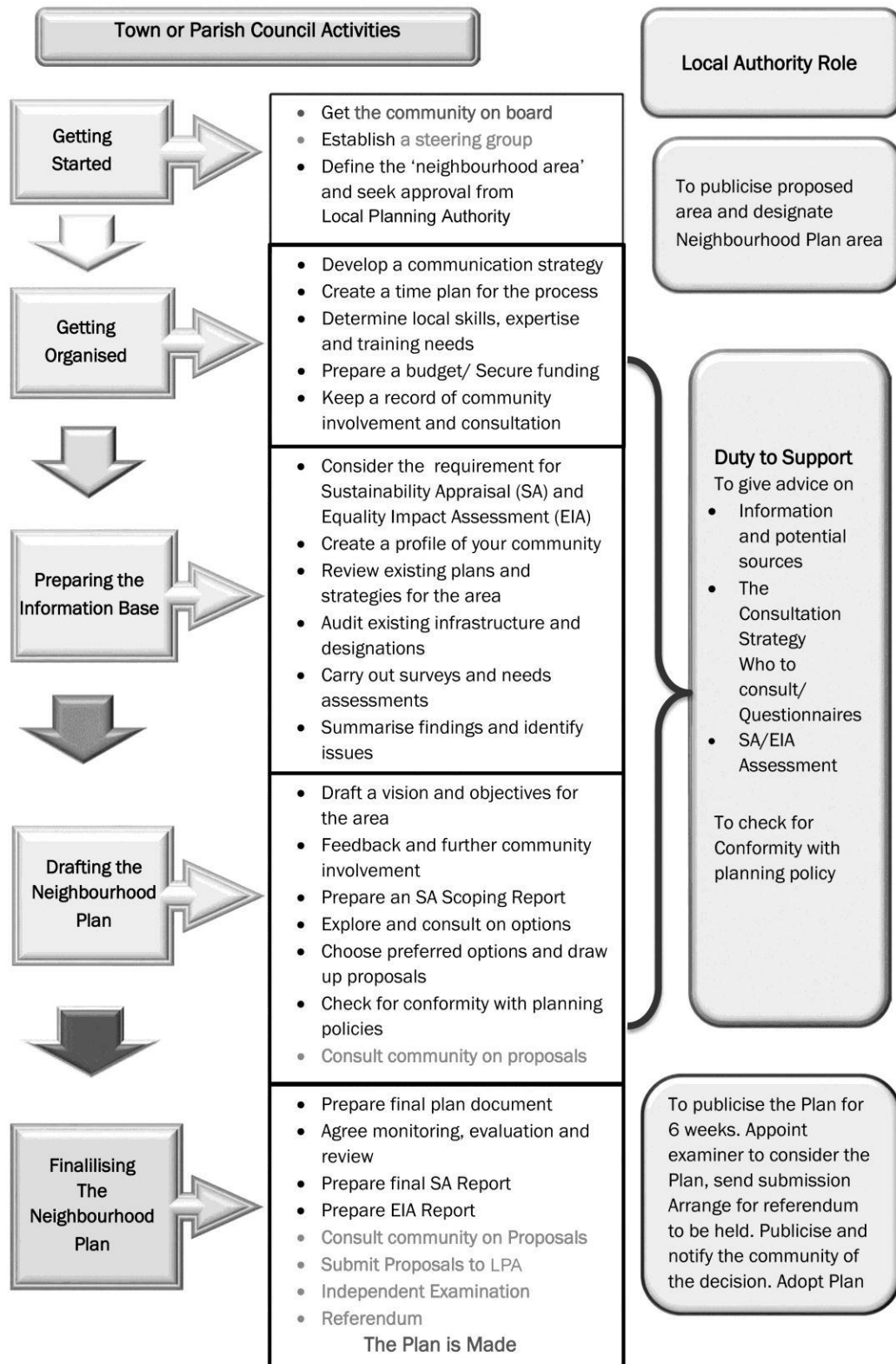
Annex List

Annex 1	Outline of Neighbourhood Planning Process
Annex 2	Broadstairs & St Peters Submissions – Plan Area Statement and Map
Annex 3	Consultation Responses – Broadstairs & St Peters Plan Area
Annex 4	Map showing neighbourhood plan areas and Westwood
Annex 5	List of tasks under the Duty to Support

Corporate Consultation Undertaken

Finance	Nicola Walker, Financial Service Manager
Legal	Ciara Feeney, Senior Locum Lawyer
Corporate	Hannah Thorpe, PR & Publicity Manager

Annex 1 - Outline of the steps involved in producing a Neighbourhood Plan



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Town Clerk
Sarah Pengelly MA Oxon

Broadstairs & StPeter's Town Council

Town Clerk's Office, Pierremont Hall, Broadstairs Kent CT10 1JX

Tel: 01843 868718 Fax: 01843 866048



FAO Mr S Thomas

Planning Manager
Thanet District Council
Margate
CT9 1XZ

11th November 2014

Dear Mr Thomas

Town and Country Planning Act 1990 (the 1990 Act)
The Neighbourhood Planning (General)
Regulations 2012 Designation of
Neighbourhood Area
Broadstairs and St Peter's Town Council

I am writing to request the designation of a neighbourhood area under Section 61 of the 1990 Act.

This application is made by Broadstairs and St Peter's Town Council, which is a relevant body for the purposes of Section 61G of the 1990 Act.

Having considered options for the neighbourhood area, the Town Council asks Thanet District Council to designate the entire parish area, in line with the presumption in the 1990 Act. The reasons for this are set out below and in the attached document, 'Results of Public Consultation Questionnaires'.

How the area was chosen:

- Face to face meetings, paper questionnaires and an online consultation were used to encourage stakeholders to consider the boundary of the Neighbourhood Plan. We used printed maps for each participant and looked at possible issues that affect the area in order to stimulate debate about the boundary. Interaction and open debate was encouraged to reach a decision that was ultimately supported by a majority vote: the whole of the parish of Broadstairs and St. Peter's should be designated as a neighbourhood area. The detail of the results of the online and paper questionnaires is set out in the Results of Public Consultation Questionnaires document.
- The Neighbourhood Plan boundary was considered by the Town Council's Planning Committee on 3rd October 2014 and the full Council on 10th November 2014. The Town Council's decisions correspond with the results of the public consultation.

Why the area was chosen:

The area is defined by electoral ward boundaries that also define the boundaries of the town, ensuring a referendum can be administered accordingly;
• The five wards cover the area that is understood to be Broadstairs and St. Peter's both administratively and by its residents;

- It does not knowingly encroach into another Neighbourhood Forum or Parish Council area;
- Areas within Broadstairs and St. Peter's have distinct characteristics and the town can be seen as a collection of smaller neighbourhoods: changes to one area will affect the others;
- The inclusion of five wards will facilitate the determination of shared objectives and avoid unnecessary duplication between individual neighbourhoods;

·The inclusion of five wards does not rule out an in-depth focus on the problems or potential of individual areas;

- A comprehensive approach will promote communication and co-operation between all of Broadstairs and St. Peter's communities;
- There are major development opportunities in neighbouring districts that will affect the whole of Broadstairs and St. Peter's;
- A comprehensive approach will ensure the town is developed with consideration for informed wishes expressed by all its residents and workers at this critical stage in its history.

I enclose a map indicating the proposed neighbourhood area, which is intended to include no more and no less than the entirety of the parish of Broadstairs and St Peter's, and which is made up of the following electoral wards:

- Beacon
- Bradstowe
- Kingsgate
- St. Peter's
- Viking

We look forward to working with Thanet District Council to create a Neighbourhood Plan for Broadstairs and St Peter's.

Kind regards

Sarah Pengelly
Town Clerk

Broadstairs & St Peters Proposed Neighbourhood Plan Area



Annex B
Results of Public Consultation Questionnaires

Broadstairs
and
St. Peter's
Neighbourhood Development Plan

Stage One
Report

1 The plan itself

199 Responses received – 18 postal responses and 181 online

Please Note: Email addresses and postcodes provided have been omitted to maintain confidentiality

Question:

The following ideas were mentioned by many people at the last three face-to-face meetings.
Please tick if you agree that one or more of the following suggestions is important.

Responses:

Question	Numerical result	Percentile result
Replace or upgrade facilities if it ensures their viability, enhances and/or preserves the special character of the location, e.g. upgraded play facilities in the Memorial Recreation Ground, toilets at Viking Bay etc	161	81%
Protect/ create 'Green Wedges' to stop the towns merging into each other e.g. the fields between Ramsgate and Broadstairs; between Margate and St Peter's; between Westwood Cross and Broadstairs and St Peter's	155	78%
Protect the publicly accessible green spaces within settlements e.g. Pierremont Park, Culmer's etc	156	78%
Protect beaches and improve facilities	184	92%
Protect strategic views (e.g. of the sea) from being blocked by any development	165	83%
Encourage good design of any new development, in keeping with the existing architecture where it is good	154	77%
Improve public transport, walking and cycling routes and car and coach parking	155	78%
Preserve the special character of the place as a small, historic seaside	159	80%
Don't Know	2	1%
Other	90	45%

Analysis by Age

Please Note: Age and Gender analysis taken from the 188 Online Questionnaire responses only.

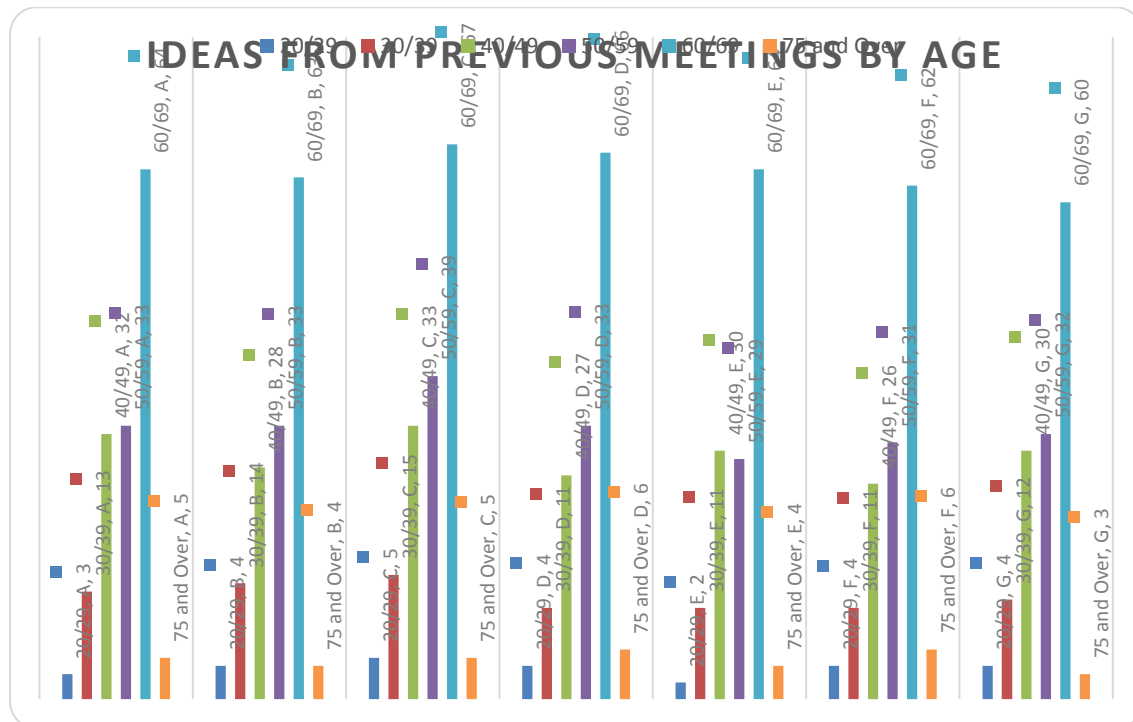
Chart Keys

A = Replace or upgrade facilities if it ensures their viability, enhances and/or preserves the special character of the location, e.g. upgraded play facilities in the Memorial Recreation Ground, toilets at Viking Bay etc

E-mail: town.clerk@broadstairs.gov.uk

Website: www.broadstairs.gov.uk

B = Protect/ create 'Green Wedges' to stop the towns merging into each other e.g. the fields between Ramsgate and Broadstairs; between Margate and St Peter's; between Westwood Cross and Broadstairs and St Peter's
 C = Protect the publicly accessible green spaces within settlements e.g. Pierremont Park, Culmer's etc
 D = Protect beaches and improve facilities
 E = Protect strategic views (e.g. of the sea) from being blocked by any development
 F = Encourage good design of any new development, in keeping with the existing architecture where it is good
 G = Improve public transport, walking and cycling routes and car and coach parking
 Preserve the special character of the place as a small, historic seaside town



Percentile Result by age

Please note: Percentages show how many selected each answer and stated their age. For example, 2% of those who selected 'A' identified themselves as being aged between 20 and 29.

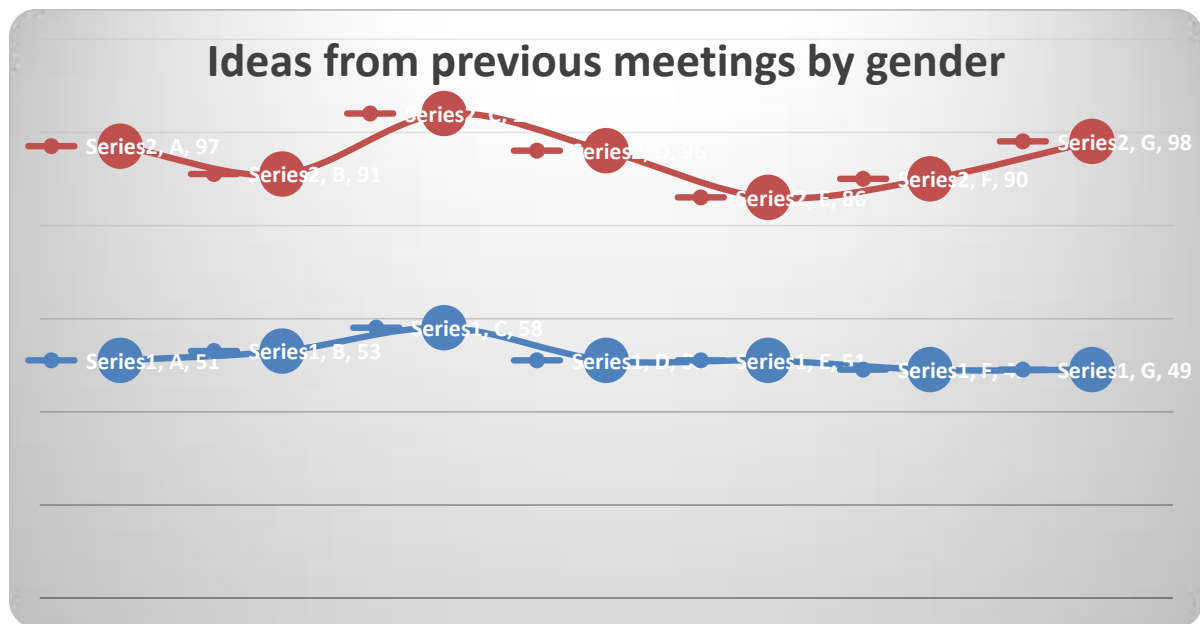
Questions	Result	20-29	30/39	40/49	50/59	60/69	75 and Over
A	150	2%	9%	21%	22%	43%	3%
B	146	2.5%	10%	19%	23%	43%	2.5%
C	164	3%	9%	20%	24%	41%	3%
D	147	3%	8%	18%	22%	45%	4%
E	140	1%	8%	22%	21%	46%	3%
F	140	3%	8%	19%	22%	44%	4%
G	141	3%	8.5%	21%	23%	42.5%	2%

Analysis by Gender

Please note: Result taken from the 176 who stated their gender

Red Line = Female

Orange Line = Male



Percentile result by gender

Please note: Percentages show how many selected each answer and stated their gender. For example, 65.5% of those who selected 'A' identified as female.

Questions	Result	Female	Male
A	148	65.5%	35.5%
B	144	63%	37%
C	162	64%	36%

D	147	65%	35%
E	137	63%	37%
F	139	65%	35%
G	147	67%	33%

'Other' Responses

Please note: Only 26% of those who responded 'Other' elaborated on their answer

Answers from 'Other' response

Ensure we don't lose any more trees and make sure conservation issues are more rigorously adhered to

Protect water supply bore holes and can we upgrade Broadstairs high st traffic flow to a one way system?

signage in the town Centre to be in keeping with the "quaint" character of the town - as it is in Canterbury for example

Use the Old site of HOLY CROSS HEARSON SCHOOL AS A NEW COACH?CARPARK

Explore the possibility of additional parking facilities (reasonably priced!) for visitors

When developers go against thee planning consents and then put in a retrospective after they have done what they want FINE then heavily or make them go back to their original plans. So many times developers do what they want knowing TDC do nothing about it.

More consultation with TDC and consideration of where limited resources can produce greatest benefit.

Better and improved cycle infrastructure and 20 mph streets around minor roads.

Provide more sport and entertainment facilities for young people.

Extend residents parking schemes to offer free or greatly reduced parking for residents of Albion street

provide a skate park or other facility for the teenagers

Look after all of these things it is too late when they are gone.

Stop garden grabbing developments, keep large houses with land for wealthier buyers.

Protect small villages from heavy traffic

Don't build any more matchbox housing

Park and ride during summer holidays

A clear demarcation of the town boundaries by signs to distinguish it from Margate & Ramsgate.

Sort out the traffic through the town - perhaps making pedestrian only or at least closing the bottom half of the high street between for example 10 and 4 allowing deliveries to continue

Improve public transport along the Kent coast to make it easier for people in Folkestone, Dover and Deal to visit the area

Architecture to be bold and new. Too often fitting in with the local design is given too much credence. Progressive design should be embraced

Be vigilant with keeping litter and dog mess at bay and bring back local police station in Broadstairs

Build small starter homes for the hundreds of young locals that can find no suitable home. Car parking is the key to the towns success the footfall past the shops provide 30% of their trade the tourists parking provides the money to fill the whole towns coffers

Security improvements to protect against vandalism

Improve disabled access. i.e. more dropped curbs

Get something done about the litter in the hedgerows and kerbs. It's a blot on the landscape

Improve cleanliness on the streets

Better maintenance of cliff top area, clearing weeds. Better rubbish clearance in town, beach area including dog litter

Encourage conservation of historic buildings

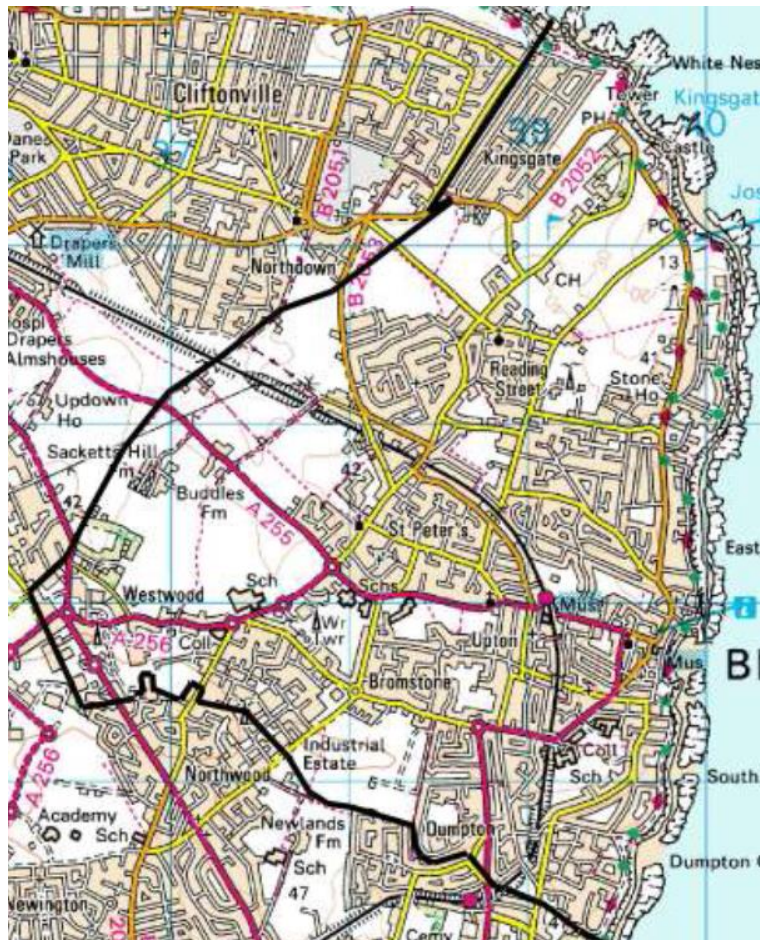
More street and beach cleaning

Preserve the special character of the place as a small, historic seaside town MOST IMPORTANT
Encouraging good design of new developments – Too late, too late...see the Taudry block at Dumpton Gap! Don't over emphasise the "historic"! Plant and protect more trees...replace dead trees. Encourage commercial landlords to improve the condition above High Street (town centre shops/ commercial properties). Consider local traffic plan...traffic calming/ one way streets/ lower speed limit

Question:

Please look at the map below. The black line shows the boundary of the area of Broadstairs and St Peter's Town Council. The majority of those who took part in the face-to-face workshops said that they would like the Plan to cover the whole of this area

Map Provided



Responses

Question

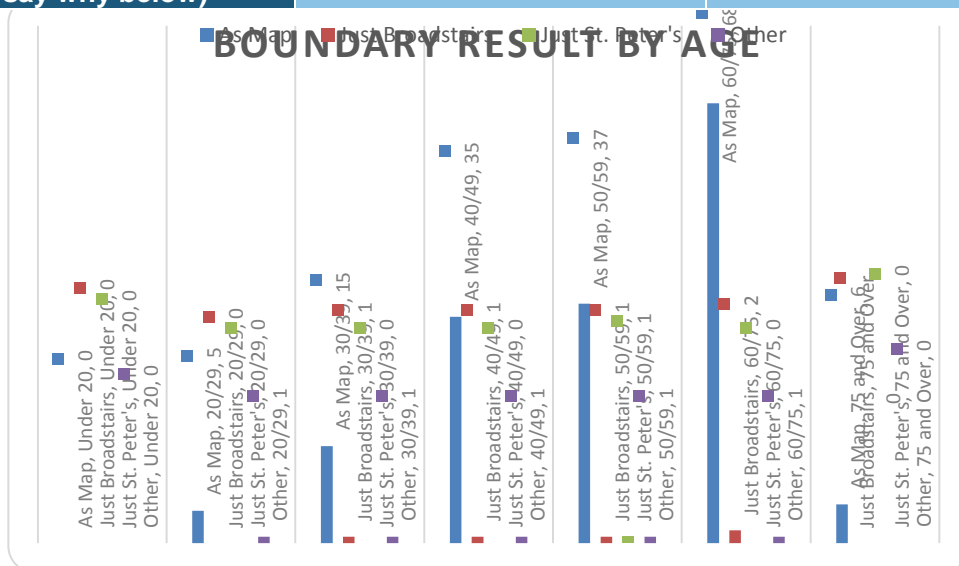
E-mail: town.clerk@broadstairs.gov.uk

Numerical response

Percentile response

Website: www.broadstairs.gov.uk

The Neighborhood Plan should cover all of Broadstairs and St Peter's, as shown on this map	183	92%
The Neighborhood Plan should cover just Broadstairs (please say how you would define Broadstairs below)	9	4.5%
The Neighborhood Plan should cover just St Peter's (please say how you would define St Peter's below)	1	0.5%
The Neighborhood Plan should cover another area or areas (please state the area/s below)	6	3%
I do not think there should be a Neighborhood Plan (please say why below)	0	0%



Analysis by Age

Percentile Result by Age

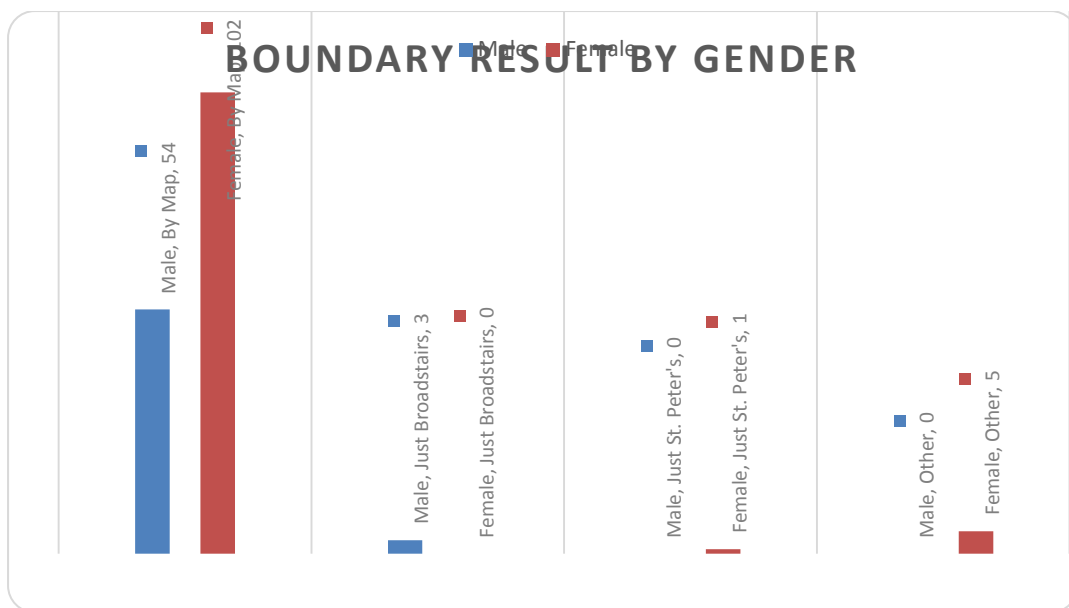
E-mail: town.clerk@broadstairs.gov.uk

website: www.broadstairs.gov.uk

Please note: Percentages show how many selected each answer and stated their age. For example 3% of those who selected 'As shown on the map' identified as being aged between 20 and 29.

Question	Result	Under 20	20/29	30/39	40/49	50/59	60/75	75 and Over
The Neighborhood Plan should cover all of Broadstairs and St Peter's, as shown on this map	166	0%	3%	9%	21%	22%	41%	4%
The Neighborhood Plan should cover just Broadstairs (please say how you would define Broadstairs below)	5	0%	0%	20%	20%	20%	40%	0%
The Neighborhood Plan should cover just St Peter's (please say how you would define St Peter's below)	1	0%	0%	0%	0%	100%	0%	0%
The Neighborhood Plan should cover another area or areas (please state the area/s below)	5	0%	20%	20%	20%	20%	20%	0%

Analysis by gender



Percentile result by gender

Please Note: Percentage taken from amount that answered the Question and stated their age

Question	Result	Male	Female
By Map	156	35%	65%
Just Broadstairs	3	100%	0%
Just St. Peter's	1	0%	100%
Other	5	0%	100%

Results from 'Other' response

Please note: Only 25% of respondents who answered against consensus gave reasons

Responses per answer

<i>The Neighborhood Plan should cover just Broadstairs (please say how you would define Broadstairs below)</i>	Broadstairs and St Peter's less Westwood and Kingsgate As per map but minus Kingsgate
<i>The Neighborhood Plan should cover just St Peter's (please say how you would define St Peter's below)</i>	Zero responses given
<i>The Neighborhood Plan should cover another area or areas (please state the area/s below)</i>	The area should cover Palm Bay Estate to the B2051 Broadstairs town and St. Peter's village, Westwood should not be classed as Broadstairs

Question:

Any other comments on Stage 1

Responses

keep areas special, like St Peters, Kingsgate

It's really sad that Vere road car park has all but gone, the car park was such an asset to the town. Now it's a joke. And now the other end of Culmer's land is going to be built on and the road extended into the park. How long will it be before it's extended to Vere road .Umm, a few years maybe?

I think that Westwood is lost now. No character. I'd be concentrating from the St Peters roundabout in that direction. The village of St Peters, plus the Centre of Broadstairs / beach must be priority. New buildings must be in character and MUST have parking. Look at the mess that the old music shop in The Vale has left. Something needs to be done about the building next to Boots. I think the way forward is shown by the building with the Co-op underneath. It's in keeping, has parking etc.

Plant trees on Manston. Make up for Henry VIII!

Broadstairs and St. Peter's but not Westwood which is basically just a retail park.

To Large an area is being covered, smaller places will get overlooked

I do think the plan should cover the whole of Broadstairs and St Peter's although my thinking was mostly about Broadstairs as that is where I live. But we are together and should remain so...

It should cover Broadstairs and St. Peter's, but also liaise with surrounding areas

Also Margate

Perhaps this area should be made a conservation area with listed buildings. No high rise building like the new co-op in Broadstairs. Stricter planning control especially over cheap building materials.

Less Monet should be spent by TDC on "consultants" who tell us what the residents already know.

Surely you mean the black line - not the red line - as defining the area of Broadstairs & St. Peter's? This is the closest to the TDC definition.

I'm hoping that the plan will be put into action before any more poor decisions are made. The

vision of maintaining the quaint ambience of our town is so important

Would the neighborhood plan still apply if we had a more efficient council?

Question	Numerical response	Percentile response
----------	--------------------	---------------------

We rely so much on tourism I feel we must protect our assets and do our utmost to improve or enhance any areas that are not quite up to scratch. We must encourage visitors, whilst maintaining our beautiful town and its facilities for the residents to enjoy year round.

I welcome the plan but only heard through a friend it should be publicized more. As a driver, cyclist and walker their needs more to be done for cycle and walker safety. The cycle routes have deteriorated rapidly and are dangerous, and also are not connected. Put in more cycle routes and people use their bikes instead of driving which will alleviate congestion and local pollution.

Tourist attractions, areas need to be improved.

2 Volunteering

Question:

Please indicate which (if any) areas you would like to volunteer with.

Responses

Please note: Percentages are of the 90 who responded to this section

E-mail: town.clerk@broadstairs.gov.uk

Website: www.broadstairs.gov.uk

Surveying Green spaces	21	23.5%
Delivering leaflets and aiding with publicity	22	24%
Talking to people you know or people in a small geographical area or 'patch' about Neighborhood planning	21	23.5%
Design posters or publicity material – by hand or using a computer	12	13%
Helping to set up and take down workshops and meetings (tables and chairs etc)	12	13%
Other	3	3%

Question:

Would you be interested in taking part in a focus group aimed at gathering information about what the community wants?

Responses

Please Note: Results are from the 132 who responded to this section

Question	Numerical response	Percentile response
Yes	37	28%
No	45	34%
Maybe	50	38%

Question

Please use this space for any other comments about volunteering

Responses

I have a full time job and a young family so time is limited but I am happy to help when I can.
sorry child care for grandchildren takes up my time

The Broadstairs Society should be woken up and should be more like The Ramsgate Society who are doing great work to restore the town. Our society is moribund and currently serves no function.

I was previously chairman of the steering committee for the creation of Preston Parish Plan, following successful completion and publication we went on to produce a Village Design Statement for the parish of Preston and Elmstone. This was subsequently adopted by DDC.

E-mail: town.clerk@broadstairs.gov.uk

Website: www.broadstairs.gov.uk

I'd like us to aim for a reasonably consistent look and feel and tone of voice for communications throughout this process and am happy to be a point of coordination for this.

I am computer literate, have a clean Driving License, but don't want this to be 'full time'.

I cannot commit totally to it but I am interested.

I am not that mobile and am in my mid 70's, but I do care for my area but sadly it is getting spoilt by some people. I have been a resident of Broadstairs & St Peters since 1960.

Not very physically active but good administrator

I would love to be able to help. I love Broadstairs despite only having lived here for the past two years and I would love to be able to help improving it if possible.

I have a few health issues and at my age 75 am limited to what I can do.

I would be very willing to volunteer but like many I work and I work shifts so could not commit to a regular thing but would definitely help when available.

Sadly I do not have the energy these days to take part in any volunteer work but commend all those who do - thank you.

Would like to be part of focus group or committee re Broadstairs. Family have lived here since 1863 and know the area and established families very well. Also have many historic records and photos.

I think Broadstairs town team is amazing, if I had more time I would volunteer. Ideally should business' like Kent School of English should provide more investment into Broadstairs considering their clients utilize main services; beach, park, tennis courts etc.

3 Diversity Monitoring

Question

What is your age?

Responses

Please note: Percentages are of the 189 who responded to this section.

Question	Numerical response	Percentile response
Under 20	0	0%
20-29	6	3%
30-39	17	9%
40-49	37	20%
50-59	42	22%
60-75	79	42%
75 and Over	8	4%

Question

What is your gender?

Responses

Please note: Percentages are of the 187 who responded to this section.

Question	Numerical response	Percentile response
Female	119	64%
Male	66	35%
Transgender/ Indeterminate	0	0%
Prefer not to say	2	1%

Question

Are you a Disabled person?

Responses

Please note: Percentages are of the 187 who answered this section.

Question	Numerical response	Percentile response
Yes	20	11%
No	159	85%
Prefer not to say	8	4%

4 Other comments

I had not heard anything about this group until it was mentioned on Broadie mag's Facebook page, would be worth monitoring how people knew about group in order to widen communication so all residents aware and able to contribute.

I hope this idea will work and not turn out to be yet another great idea that cost a lot of money and went nowhere. Someone needs to do something about the volume and the oversized vehicles coming through St. Peter's village, is there even a weight and height restriction? The whole place needs cleaning up and it would be good to see services digging and blocking the roads, made to pay a forfeit if they do not do the job properly and have to keep returning

I think it might be sensible (perhaps even crucial) to have a Neighborhood Plan 'light', perhaps even in bullet point form, to give a snapshot/easily communicable and digestible idea of what it means, why it is important and how people can influence its content.

Broadstairs and St Peters need to be protected, the isle as a whole is merging in to one giant patch of concrete. If there is much more the place will start sinking.

Love Broadstairs and St. Peter's, please try to keep its olde world appeal.....

Having been previously deeply involved with the creation of Preston and Elmstone Parish Plan, we have moved to and built a new property in Reading Street and would be very interested in being involved in the future development of Broadstairs and St Peters, especially St Peters.

Keep Green spaces in Broadstairs protected, invest in security and safety in Broadstairs town centre

5 Things to consider for stage two

This section is drawn from the ideas of previous meetings and ideas recommended by individuals

- We need more involvement from the very young and the very elderly. The best way to do this is to tailor the message to these groups and deliver presentations to them.
- Mail dropping of the questionnaires to maximize delivery of message.
- Tailoring questionnaires to different areas to reflect the different issues in each.
- Removing some formality of meetings to make participation easier.
- “Making part of Percy Avenue a designated High Townscape Value;
 - Percy Avenue has large mixture in the style and design of houses. This includes a large compliment of “Arts and Craft” style houses from the turn of the twentieth century to the 1920s, a few art deco houses and two houses of historic significance.
 - The “Arts and Craft” houses start approximately one third of the way down the road at 85 on the North West side of the road and at 68 on the South East side. There are interruptions in style partly due to the way the houses were originally built and partly because of the disregard people have paid in the past to keeping an amenity. However there is enough that remains that should be considered worth preserving.
 - Recently there was a planning application to have number 68 replaced by three out of place houses which would have had a significant negative affect on the character and amenity of Percy Avenue. Fortunately the application was refused. During the process of the planning application some written comments were made regarding the then possible redevelopment.
 - The two houses of historic interest in the street are number 28 that used to be where D.H. Lawrence spent some of his summer holidays and number 131 where Frank Richards author of Billy Bunter stories lived.”

Please Note: Final comment given by email to Town Clerk and provided as useful ideas for further development.

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Annex 3 – Consultation Responses

Broadstairs & St Peters Neighbourhood Plan Area

Question: Do you support the proposed Cliffsend Neighbourhood Plan Area?	Question: Do you support the proposed Cliffsend Neighbourhood Plan Area? Comment
10	Belvidere Place 43 Belvedere Road Broadstairs As long as there is a fair representational sample of residents present when any decision making process is put into practice. It should benefit the area for locals to take responsibility.
10	It is essential for communities to take control of their environment to stop the imposition of ill advised and ill informed bodies imposing their ideas on an area that they care little or nothing about. Development needs to be planned carefully and be blended with a conservationist approach to keep the character and integrity of our town. Fundamentally it is an extension of basic democratic principles of self determination. Too often big businesses and cut and run developers have ridden rough shod over local wider interests and long term benefits in return for an easy quick buck. Local planners have failed numerous times, even within the conservation area I live in, to protect it and maintain its core ambience. We also have minimal green spaces and they need to be protected and enhances, not to be built on.
10	Whilst some magnificent work by TDC has improved both Ramsgate and Margates tourist zones, Broadstairs seems to have been forgotten. Harbour street in particular is a disgrace. It is a mix of Tarmac, broken or filthy street furniture and no traffic management. This is probably the most visited street by visitors in Thanet and yet it gets very little consideration. Maybe a Broadstairs neighbourhood plan could start to address this and other very local issues.
1	Broadstairs is Broadstairs! No reason to change boundaries.
10	

1	Boundaries for parish area must remain in line with 1990 act so as to protect against over development. Change to the area can adversely affect other areas . Already major developments are encroaching on these area. The 5 electoral wards must remain. It is essential to protect the green wedges and spaces Future development needs to include green areas for biodiversity not just odd trees. Restrict removal of front gardens for car parking especially where owners have 2 or more cars identify corridors and B-Lines (new initiative). These need to be identified extending from SSI's across Thanet and the South east. (I would like to be involved in identifying these. Invest in planting clover with wild flower seed on roundabouts and also along roadside verges to help with survival of bees which are in decline
10	The area should be the land within the CT10 postcode. I cannot understand the idea that Westwood be taken out of the area.
10	I fully agree with the plan area, Westwood cross has always been under Broadstairs plan and has blossomed under Broadstairs and to be associated with a prestigious affluent area, and to be under any other area would be to its disadvantage.
10	This is a unique community and should be run by the Town Council not a District Council which i must say have sat on the fence over every major decision that they should have been taken in the last two or three years. May I ask why, when this consultation is still on going, does TDC see fit to try and offload OUR Pierremont Hall? to developers? I really have lost faith in TDC lately. This proposal is ideal for our community and should be supported by all.
1	Please leave the boundary where it is. We do not want any alterations to it !
10	Broadstairs is unique the farmland and open spaces must be retained for our water table to survive. We have seen development over the years losing valuable farmland and open spaces. In the past borders were clearly defined. With the development creep these have been encroached on. There is already severe strain on the infrastructure flash flooding caused by the amount of concrete built over former green spaces. The system can't cope it was never designed for this relentless increase in population. Our water supplies are affected in drought conditions the hosepipe bans will come in. 30 years ago Southern Water was going to build the Broad Oak reservoir which would relieve the pressure on the aquifers. The way things are going this project is even more urgently required. The land has already been purchased and buildings demolished. Don't even think about building houses in there!

10	<p>ensure that this area is not lost and that we don't lose our own identity by just becoming part of Thanet We do need to do more to keep the area clean and tidy - not just in the town centres. We need proper cleaning by being proactive not reactive. We need cleaners who have pride in their work and supervisors who ensure that the areas are kept clean. More needs to be done about sweeping our roads and paths. Why is the grit allowed to accumulate around roundabouts and traffic islands not cleaned up? Waste collectors need to pick up what they drop. In other towns you see one of the team following behind the lorries picking up dropped waste - keeping the streets cleaner. We need to do away with the red bags used for paper. After a windy night there always seems to be more litter about!! The roads leading into Thanet are an eyesore and people who drop litter should be fined. Take Maidstone for instance where there are signs warning about litter dropping - such as "No ifs or nt our existing ones becoming even more stretched. We must maintain our open spaces and fields at all costs. We should do more for children of all ages to ensure they are stimulated when not at school. Prices should be kept to a minimum so all can enjoy. Why are we not encouraging companies to build entertainment facilities rather than housing?</p>
10	
10	
10	<p>I believe the Town Council should be empowered to take more strategic decisions that affect its residents. There is emphasis on Ramsgate and Margate due to deprivation or economic factors that divert TDC resources. The Plan area if in line with the political boundary offers an opportunity to refocus on local problems. There needs to be careful consideration though with regard to Kingsgate that is somewhat isolated from the general Broadstairs & St Peters urban area. In addition the Westwood and Northwood boundaries will require collaborative working as they are not entirely within the political boundary areas. Westwood in particular is a thriving commercial area - realistically a new town centre for Thanet. Although this has served to protect local jobs rather than seeing them leak away to Canterbury it does provide a challenge for all traditional Thanet towns.</p>
10	<p>Local democracy, a voice, is important. We need to have a say in our area and what we want it to look like. Conservation and preservation of our area - buildings etc Upkeep and sympathetic development of the area. Community provision - clubs, sports, recreation, libraries, etc Cleanliness of the area - beaches, streets, public toilets, dog wardens, refuse collections etc Attracting and keeping small businesses - favourable rates and help Clamping down on derelict buildings - houses, shops, business units. Clamping down on anti-social behaviour - particularly on the beach in the summer. Provision of fairly priced car parking for visitors and residents alike.</p>

10	
1	Because half of it is in cliftonville and Ramsgate.
10	Westwood Cross must be included
10	
10	
10	Broadstairs and the St Peters area has changed little in the 40 odd years that I have known it. One of the many reasons that so many of our friends enjoy visiting is that the seafront and the town itself have changed little and this has helped to give the area its unique feel, as if you are 'coming home' all over again.
10	The Neighbourhood Plan for Broadstairs and St. Peter's should cover the whole of the area as outlined on the online. It is vitally important that this should include that area of Westwood as marked on the map.
10	it's logical for the area to covered includes the whole of Broadstairs and St Peter's.
10	I think that the inhabitants of this area should have input into any proposals for change and or development
10	Westwood should remain in the Broadstairs and St Peter's Town council's Neighbourhood Plan. Thanet does not need to be fragmented any more than it is already. We need the Local Town Councils to protect us from TDC who only seem to care about Margate.
1	It does not include Westwood Cross Shopping Centre
1	
10	
10	The boundaries should include part of Westwood Cross. It has both advantages and disadvantages, so these should be shared by all 3 towns.

10	<p>is vital that Westwood Cross is included in the plan, and within our boundary as it should be considered a key part of our Neighbourhood plan, I love our High St. and shop there daily, it is the heart of our community, but will not deny that WWX does provide additional facilities which are great. The continued development at WWX will have a major impact on our town, and therefore if that development is not considered is not included within the Neighbourhood plan for Broadstairs, there will be little or no control over the implications for the continued existence of the town, its businesses and its very specific identity. My major fear about not including it within planning for the future of Broadstairs, is that if we are not careful, Broadstairs will become just a 'suburb' of a shopping centre, rather than the very distinctive wonderful town that it is. That will have major implications for our tourism and any new inward investment opportunities, on which so many businesses and jobs rely.</p>
10	<p>The whole of the parish of Broadstairs and St. Peters should be designated as a neighbourhood area and I do not want the boundaries changed at all.</p>
10	<p>As a resident of Broadstairs/St Peter's for over 55 years, I think the Neighbour Plan Area proposed for the people of Broadstairs and St Peter's should cover ALL of Broadstairs and St Peter's within the current boundary. Any development at Westwood Cross is of significance to the people of Broadstairs and St Peter's, and as such they should be able to express their views on the suitability of any future plans.</p>
10	<p>As a resident of Broadstairs/St Peter's for over 55 years, I think the plan made for the people of Broadstairs and St Peter's should cover ALL of Broadstairs and St Peter's, including those parts of Westwood Cross within the current designated boundary, which has historic significance. Any development of Westwood Cross has a direct impact on our community, and local opinion should be sought and taken account of in any future plans.</p>
10	<p>I have listened to the points raised by the local Broadstairs Town Council and I support the proposed plan to include Westwood Cross into Broadstairs.</p>
10	<p>It is vital that there is a Neighbourhood Plan for Broadstairs and St Peter's to ensure that the individual character and history of this unusual and distinctive town is maintained and promoted both now and in the future. This can only be achieved if the residents and businesses of Broadstairs and St Peters are able to develop a shared plan for the area that really reflects this town's historical and rare character.</p>

10	I would go further. Westwood is a vital resource for the District. Historically the area around Westwood Farm and Westwood Lodge were/are part of Broadstairs. Thus, when the initial developments, Bannatynes, Broadstairs Retail Park, Tesco Extra, Westwood Cross came into being, it made logical sense to have them within Broadstairs. As Broadstairs and St Peter's TC has 40 years planning experience, it is well placed to support the views of local residents, as it has done for all those who live in the town. To remove Westwood residents from their historical "birth place" would remove such support and be a backward step. Indeed, I would go further to have the whole of the Westwood block within Broadstairs, from McDonalds into Westwood Cross, including the new Sainsburys store, up to New Haine Road up to and along Star Lane, and up to and thru Poorhole Lane (including Westwood Lodge). For clarity: New Haine Road, ie the bit which Toby Carvery is, but with the boundary in the middle of the road, so the Carvery is Ramsgate, but the rear of Westwood Cross is Broadstairs; Star Lane, the side closest to the rear of WX would be Broadstairs, that facing Margate, to be Margate
10	Alogical bundary with it's own identity
10	Because I'm utterly unconvinced with the wider governance that we've had in Thanet. I believe that the decisions made have failed to address the needs of Broadstairs residents and I have little confidence with the existing system.
11	Westwood Cross as a new "town centre" for Thanet should not be included in Broadstairs, or Ramsgate or Margate. It should have its own plan.
1	It should be drawn according to the current parish boundaries and include Westwood Cross in Broadstairs area as development there is vital to Broadstairs future success and the revenues are needed in The area of influence of Broadstairs Neighbourhood plan.
10	
10	I have lived in Broadstairs since 1979 and grown to really care about my town and all the long serving businesses as well as the new ones. Broadstairs has kept it's character and has a lovely atmosphere and seafront. It has kept a thriving high street and is a lovely place to live. I've brought my daughter up in this lovely town and she has received an excellent education from the local schools and community spirit and although grown up and left home still comes back to visit often. Broadstairs currently provides everything my family needs and i don't want this to change.
10	I believe the best people to run a community are the people who live in that area. I would like to be able to have input in what happens in my immediate area.
10	

10	I cannot see that much will change!
10	I think Broadstairs is different enough from the other towns in Thanet to warrant its own consideration.
10	
10	I support the designated Area,(by which I imagine you mean the outlined area on the map). It is very unclear how you are asking for comments on this form as it looks as if you are only asking whether we support the Area rather than the Plan. I would not support any one way system that would take cars through residential areas, eg Crow Hill and Carlton Avenue. No other suggestions other than agreeing with what has already been said about more facilities for young people, esp teenagers.
10	
10	The adoption of a community led 'Broadstairs and St Peter's Neighbourhood Plan' will help complement the local authority's duty and responsibility to maintain and enhance the well-being of our community by protecting and improving the built environment, open spaces, infrastructure and shopping centres. The document will be a statutory guide to permitted development. It is imperative that the 'Plan' must encompass all Wards: Including the St Peter's 'Westwood Cross' area.
10	
10	
10	Important that local issues are decided at a local level, and that local people residents are involved in what happens in our town.
10	The Local Plan should be based on the current Broadstairs & St Peters ward boundaries.
1	I live in Broadstairs on the border of WWX. Any further development in the Westwood area will have an impact on Broadstairs, I think this area should be included in the neighbourhood as I would like a say on future plans.
10	
1	I think the area should include Westwood, as this has for centuries been part of St Peter's----and is very relevant.
1	i feel broadstairs and st peters should be involved in the planning of the area, this will directly affect the people of broadstairs and st peters including the business in it who have already done a lot of work in the area bringing in tourism, sponsoring events that bring a lot to the local area - it seems the Council want them when they want something and chose to ignore them when they feel like it.

10	It's what the people of Broadstairs and St Peter's and their immediate representatives have decided and covers what affects them on a local level.
11	I would support the Broadstairs and St Peter's Neighbourhood Plan as long as the Westwood Cross area was included.
10	Westwood should remain within the boundary of the plan. Westwood has a major impact on the towns of Broadstairs and St Peter's and it is very important if this plan is to be effective, that it contains Westwood. The communities of these areas should be able to have influence over and a view on what happens in Westwood.
10	Any decisions for the future within the town boundary of Broadstairs & St Peter's will have a large impact on the town and residents and I think the residents should have some control and say over that. Any new developments, commercial or residential, should contribute to the town for any loss of greenfield sites, negative impact on the town, its resources finances and services, as well as its accessibility.
10	
10	I feel that traffic in Broadstairs and St Peters is a real problem. The speed of traffic on narrow streets where the pavements are also narrow is dangerous to pedestrians, and perpetuates a vicious cycle where more people use cars because walking is unpleasant and dangerous. I hope improvements will include the introduction of more appropriate speed limits.

1	<p>REMOVING ANY AREA OUT OF THE PLAN IS SIMPLY LUDICROUS I.E. WESTWOOD CROSS THE COUNCIL AND ITS PLANNERS HAVE MADE A SERIOUS MESS OF THIS PART OF BROADSTAIRS THEY HAVE ALLOWED WHAT COULD HAVE BEEN A VERY SUCCESSFUL DEVELOPMENT TO DETERIATE INTO A TRANSPORT NIGHTMARE FOR ALL RESIDENTS OF THANT AND ANY PEOPLE WANTING TO COME INTO THAT PART OF BROADSTAIRS. CAUSING ALL OF WESTWOOD ROAD TO BE A NIGHTMARE AND EVEN WORSE AY SCHOOL TIMES. INSUFFICIENT AND THOUGHTFUL ROAD PLANNING BY OVERPAID EXECUTIVES BOTH AT THANET COUNCIL AND KCC YOU HAVE ALLOWED OUT AREA TO DEGENERATE INTO SOMETHINGONE WOULD EXPECT IN A THIRD WORLD. IF THE COUNCIL DO NOT PURCHASE MANSTON AIRPORT THE WHOLE AREA WILL DEGENERATE FURTHER BY EVEN FURTHER UNREQUIRED HOUSE BUILDING ETC WHICH IS NOT NEEDED IT IS JUST NOT WORTH EVEN CONSULTATING THE PUBLIC AS THE COUNCIL RARELY HAVE THE COUNCIL TO FACE UP TO TOUGH DECISIONS THE EASY WAY IS THE ONLY DECISIONS THEY APPEAR TO MAKE.</p>
1	<p>I would rather that the people of Broadstairs retained control of Westwood to prevent unrestrained development which would be detrimental to the area as a whole. I don't believe that the current proposal will allow this. Broadstairs and the surrounding towns should be run in the interests of the inhabitants and NOT retailers, developers and TDC Thanks B Britton 24 Pieerment Ave</p>
10	<p>Broadstairs & St Peter's areas need to be considered as a whole for a neighbourhood plan. developments within the area need to be considered as a whole to ensure that the character and charm are not lost from either.</p>
10	<p>I agree with the reasons put forward</p>
10	<p>I want the plan to include all of Broadstairs, St Peters and Westwood.</p>
10	<p>It appears to me to be comprehensively inclusive especially with regards to Westwood Cross after all Pearce Signs was always situated in Broadstairs so why not Westwood.</p>
10	
10	
10	<p>because local people should be able to influence local planning.</p>
10	

10	It is important that residents are involved in their neighbourhood and environment and can take part in any debate, discussion or votes where relevant. Broadstairs and St Peter's and Westwood (Broadstairs part) should all be included in the Plan area. Without inclusion in Westwood decisions and planning matters could be taken without any local consultation. There is already too much development creeping in. Residents and local business opinions are important. Please think carefully before making a decision on boundaries.
10	The proposed boundary appears to cover the area of Broadstairs and St Peters. Although I live well within the proposed boundary, I can understand people living close to the boundaries (whether just inside or just outside) may have stronger views on where the boundary lies. It is their thoughts and justifications for boundary changes that should be carefully considered.
10	Although the areas are unique and have their own characteristics, they are closely connected with events in one place impacting on another. Therefore the plan should include all.
10	having read the proposals put forward agree
10	
10	A community led Neighbourhood plan can only benefit the people in the area, after all we are the one's who live here and are therefore the people that this will benefit.
10	
10	
10	Need to preserve the unique character of the area. Need to improve green issues of transport. Need to improve tourist facilities, including coach management. B&StP is not given sufficient support by TDC.
10	General public should be involved at every level to ensure a democratic process. The council need as many opinions as possible to manage the people's views.
10	To maintain the beauty and tourism of the area the desirability to visit and stay for both residential and businesses. Maintaining and improving on what we already have will help keep crime down and aid in employment through tourism and business
10	To maintain the integrity of the local area.
10	Seems sensibly drawn, though maybe the area near Kingsgate could go to the junction, rather than cut across just before it.

1	
10	The Plan area follows the boundaries of Broadstairs and St Peter's Town Council which is eminently sensible.
10	I think the area proposed is just perfect for our neighbourhood.
10	The Plan needs to be able to focus on what is of particular importance anywhere in the entire area of the Broadstairs and St. Peter's.
10	
10	
10	THE AREA NEEDS TO BE AS LARGE AS POSSIBLE TO INCLUDE RESIDENTIAL AREAS AROUND BROADSTAIRS TOWN CENTRE. PARISH COUNCILS ARE OUTDATED, IRRELEVANT AND BASED ON RELIGIOUS PARISH AREAS. THERE SHOULD BE REPRESENTATIVES OF THE SUB AREAS OF BROADSTAIRS WITH THE ABILITY TO COLLATE LOCAL VIEWS AND VOTE.
10	
10	
10	In principle though I am unsure about the inclusion of Kingsgate due to the large area of open land between it and Broadstairs/St Peters also Westwood seems to be a bit out on a limb.
10	.I believe that a Neighbourhood Plan for Broadstairs & St. Peter's is essential to protect the character of the town and surrounding area and would like Thanet District Council to designate the whole of Broadstairs & St. Peter' s as the area to be covered by the Town Plan
10	So that Broadstairs residents can have more say about their town, instead of being 'ruled' by TDC.
10	I live in Broadstairs.
10	I would like TDC to designate the whole of Broadstairs and St.Peter,s as the neighbourhood area for the Town plan currently being prepared by Broadstairs and St. Peter's Town Council - every square inch of Broadstairs and St. Peter's is important to all those who live here
10	Please retain Broadstairs and St Peters as the neighbourhood area. Please attempt to do more regarding the eyesore buildings that are still empty at the bottom of Broadstairs High Street (Owned by Panther Securities).
10	I would like to be informed/consulted about any proposed changes within my area.

10	The area proposed covers the current Town Boundary and it is right that all these areas are included as they all contribute to the development of the town and all impact on other areas of the town.
10	A chance for the local people to have a say in local issues in the hope that they know what is best for their community.
10	
10	
10	To enhance the area of Broadstairs and St. Peters
1	I feel that this could be open to corruption at this level! Plus I feel that this will spit Broadstairs from the rest of Thanet and will cost us the RATEPAYER MORE MONEY! Plus I feel that Broadstairs Town Council will not consult as much as TDC does! As most of the councillors in Broadstairs are also members of TDC what's the point!
10	It gives a voice to Broadstairs. Although I wonder how this is funded considering we have just closed Pierremont Hall and selling off our assets.
10	I believe Broadstairs and St Peters are part of one another, and need to be officially recognised as such. Together we can manage our amenities and facilities much more efficiently. It makes sense, and will be more easy to manage
	I support the plan as designated by the Broadstairs Neighbourhood Plan group: ie. All of Broadstairs and St Peter's
10	
1	I believe the area is too big and the Kingsgate area has little in common with central Broadstairs. I am not convinced that St Peter's has much in common with Broadstairs. The area should be split into 2 or 3 smaller areas. I remain unconvinced that Broadstairs and St Peter's Town Council serves any useful function.
10	
10	
10	because it makes sense for them to be treated together.

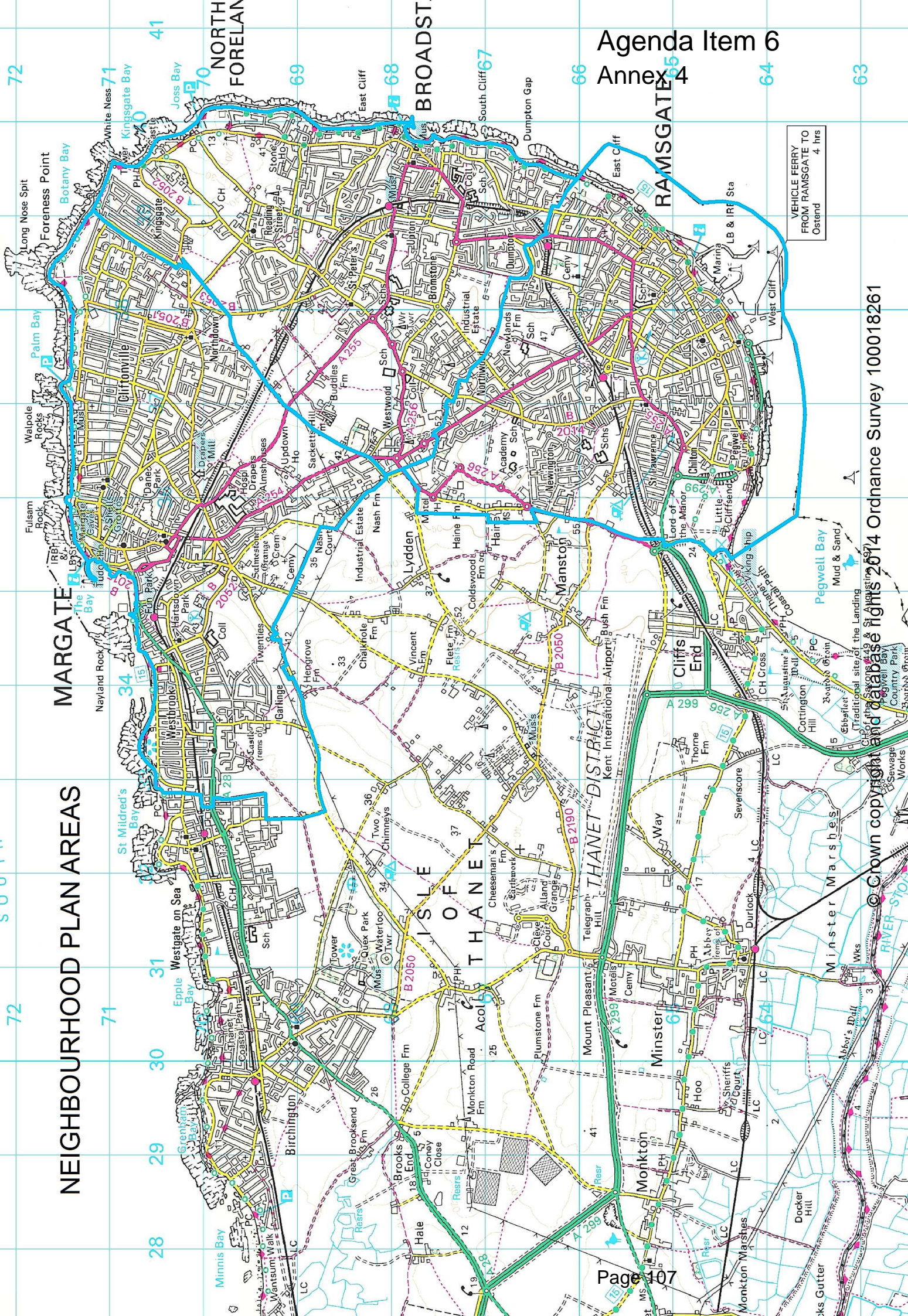
10	It is vital that local people can shape any future development or infrastructure improvements in the area in which they live. By engaging with this process, residents should feel that their opinions do make a difference and that they are being 'listened to' as well as helping to inform the decisions local councillors finally take at the end of the process.
10	it is important to keep it as Broadstairs and St. Peters and doesnt encroach any further than the Blacknlines on the plan.
10	
10	It should comprise all of Broadstairs and St.Peters
10	Increased devolution.
10	
10	
10	It seems a well considered area
10	
10	I believe that Broadstairs town council are the best authority to decide on issues within the planned area.
10	Broadstairs and St Peters is a distinct geographic area, not to be confused and swallowed up by its neighbouring towns with very different characters.
10	Broadstairs and St Peters should have overall responsibility for its own area, it has the knowledge of the local area and a finger on the pulse with the local community.
10	
10	It is appropriate that any development within the Town Council boundaries should be included in the neighbourhood plan.
10	It makes sense for a Broadstairs and St Peter's plan to cover the whole of the area.
10	It gives local people the chance to have input into planning and development within their area.
10	
10	Because it is important that local areas are protected and looked after by and for the people who live there. It is therefore necessary for the area to be protected is adequately defined and in this case it is sensible that Broadstairs and St Peter's are looked at as a single entity to avoid the area becoming unbalanced.
10	I fully support the plan area as long as it covers ALL of both

	Broadstairs and St Peter's.
10	The town boundary is the area represented by the ward councillors. People in Broadstairs and St Peter's generally feel strongly that they belong to the town and not Margate or Ramsgate. Localism - and democracy - puts the wishes of the local residents at the centre of decisions. Therefore I do not believe it is not right that an unelected officer, who has no authorisation at all, or a district council (which represents the town only as part of a larger area with borders based arbitrarily on political motives and not democratic ones) should be able to change boundaries at their whim. That is not democratic and leaves the plan boundaries open to abuse. Due to the political involvement in decision-making, it could enable a district council to make decisions to the detriment of one town, in order to appease another area's residents where the decision-makers (it the cabinet councillors) hope to improve their political appeal.
10	It is overdue and I am grateful that at last progress is to be made
10	I support the opportunity that we as residents have to have a say in the neighbourhood plan, to better the area we live in, including all of Broadstairs and St Peters.
10	Speaking both as a Town Councillor for Broadstairs, and as a private citizen who lives there, I feel passionately that we, who live in the town, ought to have a greater say in what goes on in our town. The proposed borders take in the regions of Broadstairs itself, St Peters and Kingsgate as well as a part of Westwood Cross, and these should stay as proposed, even the disputed area of Westwood Cross.
10	The plan should include all of Broadstairs and St Peters regardless of usage including the area around Westwood Cross.
10	It echoes the sentiments of the majority of residents
10	Almost everyone who lives in the area likes it for what it is - so lets preserve it where possible but be mindful that we also have to keep up with things - like development of skatepark etc.
10	It seems to follow the natural boundry of Broadstairs and st Peters and therefor to represent the interests of said peoples .
10	It needs to kept small and of historical importance. Need more parking for coaches, tourists etc, keep green areas green and improve facilities like toilets and play areas. It is a great idea.

10	will mirror the original urban district council to remain separate from Margate and Ramsgate. The revenues from Westwood Cross and the urban district be spent on Broadstairs and not subsidising Ramsgate and Margate, who have benefitted at the expense of Broadstairs. Green space is at a very limited premium in Broadstairs with practically only the beach as exercise and play space. Main Bay (also known more recently as Viking Bay) needs protecting and its Victorian remains need refurbishing, without developers building on this unique beach and removing its special character. The gradual silting up of the Main Bay will ultimately result in the demise of few fishing vessels that still remain. The town is very dirty and requires more street cleaners to attract tourism. Toilet facilities are third world, and on entering Broadstairs visitors have been directed to local hostleries, rather than having decent facilities provided for the general public. This is unfair to ugh there.
10	It mirrors the old boundaries
10	it is the area which the Broadstairs and St Peters Town Council is responsible for and so it constitutes our neighbourhood which constitutes a logical boundary. It would not be practical to try to produce a Plan or Plans for a different boundaried area.
10	
10	In this fast changing world it is extremely important the local communities opinions are fully taken into account with regards to:- Future Development Maintaining green & open spaces Maintaining the green wedge between the town of Margate & Ramsgate Ensuring traffic is managed correctly with particular regard to Westwood Safeguarding our parks and school playing fields Maintaining the historical and listed buildings, especially those currently owned by TDC Ensuring development is in keeping with the surrounding area and is not detrimental to the wellbeing of existing residents.
10	

10	<p>is vital that anyone living and working in Broadstairs is consulted and has a say in what further developments affect our local environment and infrastructure. We have ideas, we understand the issues. With the changes in planning law, increasingly one is made to feel that our views do not matter, we have views on trying to preserve the character and unique town that we have, whilst understanding the need to provide additional resources and housing within the area. All we ask is that we are consulted and given an opportunity to ensure that whatever development does happen, is done in a consultative way, sympathetically, and evolving, not eroding the key facilities and features of Broadstairs. Our green spaces must be preserved, key community assets, like Pierremont Hall, retained, even if with a new purpose and function, and perhaps in conjunction with local investors and developers. Once key icons like the undercliff beach huts, Pierremont Hall, and Memorial Recreation ground are gone, they are gone forever. Through lack of investment, imagination, as sad victims of local petty political disagreements, these assets I feel are seriously under threat, and with them goes the opportunity to expand Broadstairs' appeal to a wider audience, given how much the town relies on tourism</p>
1	<p>Agree with all of the area apart from Westwood which has completely differing needs and ambitions.</p>
10	<p>The whole of Broadstairs and St Peter's Parish is the right area for which the Town Council should make a Neighbourhood Plan. Even the small part of Westwood that is within Broadstairs and St Peter's should be included, because that area is as much part of the neighbourhood as any other, and also what happens at Westwood affects the town centre of Broadstairs and the village centre of St Peter's.</p>

NEIGHBOURHOOD PLAN AREAS



Agenda Item 6

Annex 4

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Annex 5 – List of tasks under Duty to Support

Designation of a Neighbourhood Area (if the qualifying body is not a parish or town council then their application to become a neighbourhood forum will also need to be consulted on as per the process below)

- Liaise with qualifying body and check proposed submission meets requirements of the neighbourhood planning regulations
- Design and create public consultation in inovem and produce paper copies of consultation documents and questionnaires
- Generate mailmerge to all on inovem database advising of the consultation – ensure relevant statutory consultees contacted
- Liaise with communications team for promotional material – posters, postcards, web page, twitter/facebook and distribution of paper copies of documents and posters to libraries
- Produce and put up 'site notices' advising of the public consultation in public areas within the proposed neighbourhood area
- Liaise with communications to arrange press releases and adverts
- Carry out public consultation on the proposed neighbourhood planning area. Respond to queries/post out paper copies etc during this period
- Analyse comments received and report to Cabinet for designation of the neighbourhood area (This may need to change and involve a change in the constitution to allow delegated authority to be able to meet new regulations specifying a timescale for the decision to be made)
- Publicise either the designation or refusal of the proposed neighbourhood area on website

Preparation of Neighbourhood Plan (by qualifying body)

The Council has a duty to cooperate which could include:

- Regular attendance at meetings
- Explaining and reiterating policy context and implications to ensure meaningful policies
- Helping groups understand the process and assisting with project planning
- Providing information and evidence (from existing evidence base) and explaining interpretations for complex issues. Liaise with other Council departments where necessary to provide required information
- Commenting on early ideas for policies/issues
- Liaising with development management on emerging policies
- Provide informal advice on draft documents before key stages in the process
- Scope for Strategic Environmental Assessment – make sure any SEA produced assesses options
- Advise on Habitats Regulations Assessment/Appropriate Assessment – could include assisting with appointment of consultants
- Check policies in neighbourhood plan are properly evidence based and justified
- Check draft Plan that, in the Councils opinion, it meets the required Basic Conditions (on which the plan will be examined)

Consultation on draft Neighbourhood Plan

- Appoint an Examiner in consultation with qualifying body
- Check that qualifying body has submitted all documents required under the regulations
- Design and create public consultation in inovem and produce paper copies of consultation documents and questionnaires

- Generate mailmerge to all on inovem database advising of the consultation - ensure relevant statutory consultees contacted
- Liaise with communications team for promotional material – posters, postcards, web page, twitter/facebook and distribution of paper copies of documents and posters to libraries
- Produce and put up ‘site notices’ advising of the public consultation in public areas within the proposed neighbourhood area
- Liaise with communications to arrange press releases and adverts
- Carry out public consultation on the proposed neighbourhood plan.
- Respond to queries/post out paper copies etc during this period

Examination

- Draw up contract with examiner and agree invoicing arrangements, communication protocol and anticipated timeline
- Send all consultation responses to Examiner, along with other relevant documents (eg draft plan, evidence base, consultation statements). Examiner may require a list/summary of representations received
- Make any arrangements required for the Examination – if the Examiner requires public hearings arrange venues, invite participants, note take if required by Examiner
- Consider report from Examiner and decide which modifications should be made to the neighbourhood plan and whether or not the plan can proceed
- Report to Cabinet that neighbourhood plan should be subject to Referendum or not

Referendum

- Liaise with Electoral Services to make arrangements for referendum so everyone living within the plan area can vote for or against it. If the neighbourhood plan includes a business neighbourhood area, two referendums will be needed – one for businesses and one for residents
- If 51% or more of those who vote are in favour of the plan, report plan to Council with recommendation for its adoption
- Publicise decision to make the neighbourhood plan or not, and reasons, where the decision statement can be inspected, send decision statement to qualifying body and anyone who has asked to receive it
- Make adopted neighbourhood plan available on website

REPRESENTATION ON EXECUTIVE APPOINTED OUTSIDE BODIES FOR 2015/16

To: **Cabinet – 18 June 2015**

By: **Democratic Services & Scrutiny Manager**

Classification: **Unrestricted**

Wards affected: **N/A**

Summary: **This report informs Cabinet of the Leader's choice of appointments to the Executive outside bodies.**

For Decision

1.0 Introduction

- 1.1 It was agreed at the meeting of Council on 24 February 2011 that any list of outside bodies would be split in to two lists: those outside bodies that relate to an Executive function and hence should be appointed by the Cabinet and those that are appointed by Council.
- 1.2 It is for Council to decide on those outside bodies it feels relate to an Executive function and hence should have a Cabinet Member appointed to them, but for Cabinet to agree the nominations to those outside bodies.
- 1.3 The Leader's delegated powers were amended to allow him to propose his nominations for the Executive outside bodies to the Cabinet.

2.0 Current Situation

- 2.1 Council agreed the list of Executive outside bodies and the number of Councillors to be appointed to them, as described at paragraph 1.2 of this report at its Annual meeting on 21 May 2015. That list is appended at Annex 1 to the report.
- 2.2 The Leader has provided Democratic Services with his list of nominations to the Executive outside bodies and those names are included in the list at Annex 1 of the report.

3.0 Corporate Implications

3.1 Financial

- 3.1.1 There were no financial implications arising directly from this report.

3.2 Legal

3.2.1 None

3.3 Corporate

3.3.1 The Council appoints representatives to outside bodies in order to express the views of the Council to those bodies on the work they undertake, and to feed back to the Council issues emerging from those bodies that relate to Council activities.

3.4 Equity and Equalities

3.4.1 There are no specific equity and equality considerations that need to be addressed in this report.

4.0 Recommendation

4.1 That Cabinet agrees the list of nominations to the Executive-related outside bodies as shown at Annex 1 of the report.

5.0 Decision Making Process

5.1 Cabinet is the decision making body only for making nominations to existing Bodies agreed by Council. Any newly proposed Outside Bodies would need to be agreed at Full Council.

Contact Officer:	Glenn Back, Democratic Services & Scrutiny Manager, ext.7187
Reporting to:	Tim Howes, Interim Head of Legal and Democratic Services & Monitoring Officer

Annex List

Annex 1	List of Executive Outside Bodies
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Background Papers

Title	Details of where to access copy
None	N/A

Corporate Consultation Undertaken

Finance	Matt Sanham, Finance Manager (Service Support)
Legal	Ciara Feeney, Senior Locum Lawyer & Deputy Monitoring Officer

List of Executive Outside Bodies – for the year, 2015/16

Name of Outside Body	No. of Reps	Nomination
British Ports Association	1	Councillor Hunter Stummer-Schmertzing
British Destinations Association (AGM, Annual Conference and Executive Meetings)	1	Councillor Iris Johnston
Community Safety Partnership	1	Councillor Lin Fairbrass
Domestic Violence Forum	1 + 1 sub	Councillor Janet Falcon (sub)
East Kent Opportunities Ltd	1	Councillor Chris Wells
East Kent Spatial Development Company	1	Councillor Hunter Stummer-Schmertzing
Kent International Airport Consultative Committee	1 +1 sub	In Abeyance
Kent Police and Crime Panel	1	Councillor Lin Fairbrass
Local Government Association Coastal Special Interest Group	1	Councillor Hunter Stummer-Schmertzing
Local Government Association District Councils' Network	1	Councillor Chris Wells
Local Government Association (General Assembly)	1	Councillor Chris Wells
Local Government Association Strategic Aviation Specialist Interest Group	1	Councillor Helen Smith
Local Government Association (Rural Commission)	1	Councillor Derek Crow-Brown
Margate Town Partnership	1	Councillor Mick Tomlinson
South East England Councils	1	Councillor Chris Wells
Supporting People in Kent Commissioning Body	1	Councillor Lin Fairbrass
Thanet Harbour Users' Groups	1 + reserve	Councillor Hunter Stummer-Schmertzing
Your Leisure Thanet Sub Group	2	Councillor Suzanne Brimm
Thanet Quality Bus Partnership	1	Councillor Jennifer Matterface
Tourism South East	1	Councillor Hunter Stummer-Schmertzing

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THANET DISTRICT COUNCIL DECLARATION OF INTEREST FORM

Do I have a Disclosable Pecuniary Interest and if so what action should I take?

Your Disclosable Pecuniary Interests (DPI) are those interests that are, or should be, listed on your Register of Interest Form.

If you are at a meeting and the subject relating to one of your DPIs is to be discussed, in so far as you are aware of the DPI, you **must** declare the existence **and** explain the nature of the DPI during the declarations of interest agenda item, at the commencement of the item under discussion, or when the interest has become apparent

Once you have declared that you have a DPI (unless you have been granted a dispensation by the Standards Committee or the Monitoring Officer, for which you will have applied to the Monitoring Officer prior to the meeting) you **must:-**

1. Not speak or vote on the matter;
2. Withdraw from the meeting room during the consideration of the matter;
3. Not seek to improperly influence the decision on the matter.

Do I have a significant interest and if so what action should I take?

A significant interest is an interest (other than a DPI or an interest in an Authority Function) which:

1. Affects the financial position of yourself and/or an associated person; or
Relates to the determination of your application for any approval, consent, licence, permission or registration made by, or on your behalf of, you and/or an associated person;
2. And which, in either case, a member of the public with knowledge of the relevant facts would reasonably regard as being so significant that it is likely to prejudice your judgment of the public interest.

An associated person is defined as:

- A family member or any other person with whom you have a close association, including your spouse, civil partner, or somebody with whom you are living as a husband or wife, or as if you are civil partners; or
- Any person or body who employs or has appointed such persons, any firm in which they are a partner, or any company of which they are directors; or
- Any person or body in whom such persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000;
- Any body of which you are in a position of general control or management and to which you are appointed or nominated by the Authority; or
- any body in respect of which you are in a position of general control or management and which:
 - exercises functions of a public nature; or
 - is directed to charitable purposes; or
 - has as its principal purpose or one of its principal purposes the influence of public opinion or policy (including any political party or trade union)

An Authority Function is defined as: -

- Housing - where you are a tenant of the Council provided that those functions do not relate particularly to your tenancy or lease; or
- Any allowance, payment or indemnity given to members of the Council;
- Any ceremonial honour given to members of the Council
- Setting the Council Tax or a precept under the Local Government Finance Act 1992

If you are at a meeting and you think that you have a significant interest then you **must** declare the existence **and** nature of the significant interest at the commencement of the

matter, or when the interest has become apparent, or the declarations of interest agenda item.

Once you have declared that you have a significant interest (unless you have been granted a dispensation by the Standards Committee or the Monitoring Officer, for which you will have applied to the Monitoring Officer prior to the meeting) you **must:-**

- 1. Not speak or vote (unless the public have speaking rights, or you are present to make representations, answer questions or to give evidence relating to the business being discussed in which case you can speak only)
- 2. Withdraw from the meeting during consideration of the matter or immediately after speaking.
- 3. Not seek to improperly influence the decision.

Gifts, Benefits and Hospitality

Councillors must declare at meetings any gift, benefit or hospitality with an estimated value (or cumulative value if a series of gifts etc.) of £100 or more. You **must**, at the commencement of the meeting or when the interest becomes apparent, disclose the existence and nature of the gift, benefit or hospitality, the identity of the donor and how the business under consideration relates to that person or body. However you can stay in the meeting unless it constitutes a significant interest, in which case it should be declared as outlined above.

What if I am unsure?

If you are in any doubt, Members are strongly advised to seek advice from the Monitoring Officer or the Democratic Services and Scrutiny Manager well in advance of the meeting.

**DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS,
SIGNIFICANT INTERESTS AND GIFTS, BENEFITS AND HOSPITALITY**

MEETING.....

DATE..... AGENDA ITEM

DISCRETIONARY PECUNIARY INTEREST ☐

SIGNIFICANT INTEREST ☐

GIFTS, BENEFITS AND HOSPITALITY ☐

THE NATURE OF THE INTEREST, GIFT, BENEFITS OR HOSPITALITY:
.....
.....
.....

NAME (PRINT):

SIGNATURE:

Please detach and hand this form to the Democratic Services Officer when you are asked to declare any interests.

